

**THOMAS JEFFERSON SOIL & WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

**September 28, 2016**

**Present:**

*Directors:* Pratley, Bradshaw, Campbell, Collins, Easter, Goodman, Murdoch, Swanson, Thompson, Wagner

*Staff:* Sappington, Eiserman, Hyatt, MD Johnson, ME Johnson, Longanecker, Ramsey, Talley, Walton

*Agencies:* Cross (DCR), Kirkland (NRCS)

*Guests:* None

**Absent:**

*Directors:* Meeks, Murray, Tingley (Assoc. Director)

**CALL TO ORDER:**

Mr. Pratley established a quorum and called the meeting to order at 10:40 am.

**ADDITIONS / CHANGES TO THE AGENDA:**

Removed "Revised FY17 Budget" from Budget Committee Report

**PUBLIC COMMENT:** None

**ACTION ITEMS:**

**Minutes:**

Mr. Pratley opened the floor for changes to the minutes. There were no changes.

**MOTION:** *Mr. Wagner moved and Mr. Easter seconded to approve the August 31, 2016 Meeting Minutes. Without further discussion, the motion passed unanimously.*

**Budget Committee Report:**

- Mr. Easter stated that the Committee met and reviewed the financial reports and everything appeared to be in order.
- Mr. Easter reported the Budget Committee received a donation request and recommended approval. Mr. Pratley asked Ms. Sappington if she would voluntarily to remove herself from the meeting since this request was associated with her planned retirement from the District. Mr. Easter briefed the directors on the donation request. There was a brief discussion, after which the following motion was made:

**MOTION:** *Mr. Thompson moved to approve the donation request. Mr. Wagner seconded and without further discussion, the motion passed unanimously.*

**MOTION:** *Mr. Wagner moved to approve the Budget Committee report and recommendations. Mr. Thompson provided the second, and the motion passed unanimously.*

**Ag Committee Report:**

- Luke Longanecker reported that the Ag Committee met on September 21, 2016. He reported that the Committee recommended approval for the following applications:
  1. (3) 2015 Backlog SL-6 projects for a total of \$ 56,817.97
  2. (2) 2017 VACS projects for a total of \$65,012.34
  3. (1) 2017 CREP projects for a total of \$32,641.50
  4. (209) Cover Crop projects for a total of \$293,954.20

*\*Specifics on the individual projects can be found in the Ag Committee Meeting minutes dated Sept. 21, 2016*

- Mr. Longanecker also reported on the nominations for the 2016 Clean Water Farm Awards. The Committee recommended the Burnley Farm in (Louisa County) for the York River Basin, and Mark Campbell (Nelson County) for the James River Basin.

**MOTION:** Mr. Wagner moved to approve the Ag Committee report and recommendations. Mr. Easter provided the second, and **the motion passed unanimously.**

**MOTION:** Mr. Easter moved to approve the Minutes of the Sept. 21, 2016 Ag Committee meeting. Mr. Thompson provided the second, and **the motion passed unanimously.**

**Education Committee Report:** None

**Water Resource Committee Report:**

- Mr. Thompson reported the Committee recommends approval of the following:\*

  1. (4) VCAP projects totaling \$19,967.00.
  2. (2) District-Wide Septic System Cost Share application totaling \$12,150.00
  3. (1) Tye River TMDL application for \$2,327.50.

\*Specifics on the individual projects can be found in the Water Resources Committee Meeting minutes dated Sept. 28, 2016

- Mr. Thompson briefed the Directors on the progress of the proposed revisions to the City of Charlottesville's Weed Ordinance. He also reported that Michael Ramsey will be attending training to become certified as a Chesapeake Bay Landscaping Professional.

**MOTION:** Mr. Wagner moved to approve the Water Resource Committee report. Mr. Easter provided the second, and without further discussion, **the motion passed unanimously.**

**CONSENT AGENDA:**

Final Tax Credits: McNeely (\$3,051.09)

Potential Tax Credits: Kidd (\$17,500); Ward (\$3,904.46)

Committee Minutes: Ag Committee (8/23/16); Water Resources Committee (08/31/16); Budget Committee (08/31/16); Education Committee (08/31/16)

**MOTION:** Mr. Wagner moved to approve the consent agenda. Mr. Easter provided the second, and **the motion passed unanimously.**

**DISCUSSION ITEMS:**

**Update on District Manager Applications:**

Ms. Sappington reported that the District received 13 applications and that interviews have been scheduled for the weeks of October 3th and 10th. She stated the Personnel/Operations Committee hopes to have the selected applicant under contract in November with a start date in January, 2017.

**Christmas Meeting - December 14th:**

Ms. Johnson reported that Michie Tavern is available for the TJSWCD's annual Christmas dinner meeting, scheduled for December 14, 2016. She asked the Directors to mark their calendars.

**VASWCD Annual Meeting:**

Ms. Johnson reported that the 2016 VASWCD Annual Meeting will be held December 4-6, 2016 at the Hotel Roanoke. She distributed the meeting packets to Directors and requested that they return their registration forms to her by the next TJSWCD Directors meeting on October 26th. She reminded each to make their own hotel

reservations, and to turn in their receipts for reimbursement by the District.

**COOPERATING AGENCIES REPORTS:**

**DCR:**

Debbie Cross distributed copies and reviewed the contents of DCR's Grant Agreement Deliverables Review for the TJSWCD for FY16. She stated the District received a "Fully Satisfied- A" grade on all of the deliverable requirements and complimented the staff on their work.

Ms. Cross reviewed her report (see attached) with the Directors and expounded on a few of the items contained therein.

**Comment [a1]:** Do you usually note that it's attached?

**NRCS:**

Mr. Kirkland reported that the final agreement has been signed for the Blue Ridge PRISM - RCPP Partnership for Regional Invasive Species Management program. He stated that funds will be available next year for Albemarle and Nelson Counties, as these locations fall within the Blue Ridge PRISM's ten county area.

**TJWRP Foundation:**

Mr. Johnson reported that the next TJWRP Foundation meeting is scheduled for October 19th. He stated that there is one easement on the agenda for approval.

**Staff Reports:**

Ms. Sappington complimented Michael Ramsey on the recent rain garden workshop he recently coordinated and facilitated. She also thanked David Collins for attending the most recent VASWCD Board meeting, and expressing his concerns regarding the lax erosion and sediment control and stormwater regulations for pipeline installations. She said as a result, the VASWCD will support a request for a study committee to be appointed by the General Assembly on this issue.

Luke Longanecker reported that he recently attended the Nelson/Amherst Cattleman's Association Meeting and that he and Mary Eiserman also attended the Nelson County Farm Bureau meeting. He stated that he received several positive regarding the administration of TJSWCD's Ag and Septic programs

Mr. Ramsey the rain garden workshop was very labor intensive, but successful.

**Directors Reports:** None

***MOTION:*** Mr. Easter moved to adjourn the meeting. Mr. Wagner provided the second. The motion passed unanimously.

There being no further business, the meeting adjourned at 12:54 am.

Submitted by: \_\_\_\_\_ Approved: \_\_\_\_\_  
Recording Secretary Chair