

**THOMAS JEFFERSON SOIL & WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

December 13, 2017

Location: Michie Tavern Charlottesville, VA

Present:

Directors: Pratley (Chairman), Easter, Meeks, Murray, Murdoch, Thompson, Tingley, McGoff (Assoc. Director)

Staff: Coates, Longanecker, Hyatt, Walton, Eiserman, DaMitz, Talley, Johnson,

Agencies: Cross (DCR), Norton (NRCS)

Guests:

Absent:

Directors: Campbell, Collins, Goodman, Swanson, Wagner

Staff: Vigilione, Monteleone, Ela

CALL TO ORDER:

At 6:18 pm Mr. Pratley called the meeting to order.

ADDITIONS / CHANGES TO THE AGENDA: Mr. Pratley requested the addition of Tye River TMDL Extension to Action Items

PUBLIC COMMENT: None

ACTION ITEMS:

Approval of the Minutes:

Mr. Pratley opened the floor for changes to the minutes.

- Mr. Murdoch requested that the November minutes be amended to correct the name of the *Rivanna Conservation Alliance*.
- Mr. Thompson requested the removal of “*the*” before his name on the motion to approve tax credits.

MOTION: Mr. Tingley moved and Mr. Easter seconded to approve the Director’s Meeting Minutes for November 29, 2017. Without further discussion, ***the motion passed unanimously.***

Nominating Committee Officers:

Mr. Easter reported that the Nominating Committee had met and members Mr. Easter, Mr. Thompson and Mr. Meeks have agreed to stay on. Mr. Easter noted that if Mr. Wagner (not present) wished to not remain as the Vice Chair of the Board, that Mr. Thompson has agreed to be nominated to replace him. Further updates will be given at the January board meeting.

Agriculture Committee Report:

- Mr. Thompson reviewed project approval recommendations. *See attached minutes and reports.*

MOTION: Mr. Thompson moved to approve the report of the Ag Committee. Mr. Meeks provided the second. ***The motion passed unanimously.***

Water Resource Committee Report:

- Mr. Murray reviewed the septic projects for approval (see attached report & minutes)

- Mr. Murray reviewed VCAP projects for approval (see attached report & minutes)

MOTION: Mr. Thompson moved to approve the report of the Water Resources Committee. Mr. Meeks provided the second. **The motion passed unanimously.**

Finance/Budget Committee Report:

- Mr. Easter reported that the auditor would be returning the following week for the exit interview and recommendations for streamlining the finances are expected.

MOTION: Mr. Tingley moved to approve the report of the Budget Committee. Mr. Meeks provided the second. **The motion passed unanimously.**

Personnel/Ops:

- Mr. Pratley reported that the Personnel/Ops Committee had met before the board meeting to discuss year-end bonuses for staff.

MOTION: Mr. Tingley moved to approve year-end staff bonuses recommended by the Personnel/Ops Committee. Mr. Easter provided the second. **The motion passed unanimously.**

Tye River TMDL Contract Extension:

- Mr. Pratley reported that DEQ had granted a contract extension for the Tye TMDL until December 31, 2018.

MOTION: Mr. Thompson moved to approve the Tye River TMDL contract extension until December 31, 2018. Mr. Meeks provided the second. **The motion passed unanimously.**

CONSENT AGENDA:

Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share	Potential Tax Credit	Final Tax Credit	Conservation Plan Approval
Fairmount Capital Partners, LLC	02-15-0355	209112	SL-6	\$15,000			

MOTION: Mr. Meeks moved to approve the Consent Agenda. Mr. Thompson provided the second. **The motion passed unanimously.**

DISCUSSION ITEMS:

VASWCD Annual Meeting:

- Mr. Meeks, Mr. Murray, Mr. Thompson and Ms. McGoff all attended and reported that the meeting was an informative and enjoyable experience.

COOPERATING AGENCIES REPORTS:

DCR:

- Mrs. Cross reviewed her monthly report with the Board and pointed out some notable topics. See attached report for full details.

NRCS:

- Mr. Bayless reported that 16 pre-applications from his office had been approved for funding. He noted that his agency has 60 days to get projects to approved status and they will be working on documentation while waiting for approval in order to streamline the process.

DIRECTOR REPORTS:

- Mr. Meeks reported that there is an opening for a new Secretary of Natural Resources. He also reported that Clyde Cristman hopes to be reappointed as Director of DCR. Lastly, Mr. Meeks reported that he will be attending Legislative Day at the General Assembly.

ADJOURNMENT:

MOTION: *Mr. Tingley moved to adjourn the meeting. Mr. Thompson provided the second. The motion passed unanimously.*

There being no further business, the meeting was adjourned at 6:42 pm.

Submitted by: _____
Recording Secretary

Approved: _____
Chair