

THOMAS JEFFERSON SOIL & WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
September 25, 2019

Present:

Directors: Pratley (Chair), Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Thompson (arrived at 10:50 a.m.), Tingley

Staff: Coates, Hyatt, Longanecker, Moyer

Agencies: Cross (DCR), Lipinski (NRCS)

Guests: Navarre Bartz, Kelsey Cowger, Bob Newman, Bill Plyler

Absent:

Directors: Swanson, Wagner

Assoc. Directors: McGoff, Tweardy

Staff: Abowd, DaMitz, Eiserman, Gyurisin, Talley

CALL TO ORDER: Mr. Pratley called the meeting to order at 10:15 a.m.

ANNOUNCEMENTS: None.

GUEST INTRODUCTIONS: Candidates Kelsey Cowger, Bill Plyler, and Navarre Bartz and Charlottesville resident Bob Newman introduced themselves.

ADDITIONS / CHANGES TO THE AGENDA: None.

PUBLIC COMMENT: None.

ACTION ITEMS AND UPDATES:

Directors Meeting Minutes:

MOTION:** Mr. Lucas moved to approve the Directors Meeting Minutes for August 28, 2019. Mr. Meeks seconded the motion, and **the motion passed unanimously.

Final Annual Report:

Ms. Hyatt shared a copy of the final annual report for review.

MOTION:** Mr. Thompson moved to approve the FY 2019 Annual Report. Mr. Murray seconded the motion, and **the motion passed unanimously.

Dale Avenue Building Lease:

Mr. Tingley reported that the Budget/Finance Committee and the Personnel/Operations Committee reviewed the lease. Ms. Coates negotiated \$5,000 towards relocation costs. Language will be added to address staff concerns about indoor air quality. Mr. Tingley explained that the original lease proposal was for three years, the landlord wants to go to five years, and the committees are recommending a compromise at four years with authorization for Ms. Coates to go to five years if that is a deal-breaker.

MOTION:** Mr. Easter moved to approve the Dale Avenue building lease. Mr. Thompson seconded the motion, and **the motion passed unanimously.

Budget/Finance Committee:

Mr. Tingley reported on fiscal year-to-date financial statements, noting that revenues are at 17.9 percent of annual budget amounts and expenditures are at 12.4 percent of annual budget amounts, at 16.67 percent through the fiscal year. The committee recommended approval of the Treasurer's report.

MOTION: Mr. Thompson moved to approve the Treasurer's report. Mr. Easter seconded the motion, and ***the motion passed unanimously.***

Dam Committee:

Ms. Coates reported that DCR approved electronic monitoring equipment for four of the District's eight dams. The next step is a site visit with Charles Wilson for measurements. High hazard dams will be done first. The four remaining dams will be funded in the next round.

Mr. Tingley asked if the monitoring equipment includes water levels and rain gauges. Ms. Coates replied that water level is included but rain gauges would be on the District to purchase. Ms. Coates offered to bring the add-on price back for consideration. Mr. Tingley asked if there is value in having the rain gauge. Ms. Coates replied yes, because rainfall amounts are action triggers in the emergency action plans. Mr. Pratley noted that cellphone boosters are a possible additional cost, but that would be covered by the DCR program. Mr. Easter preferred to go ahead with the rain gauges now rather than bring it back for future discussion.

MOTION: Mr. Easter moved to add rain gauges to the dam monitoring equipment. Mr. Meeks seconded the motion, and ***the motion passed unanimously.***

Ms. Coates reported that there were ten respondents to the dam engineering joint procurement RFP. The interview panel is scheduled for November. Ms. Coates and Mr. Lucas are reviewing and ranking respondents. The selected firm will serve as an on-call engineering firm for dam repairs projects.

Water Resources Committee:

Mr. Murray reported that VCAP and septic practices are included on the consent agenda for approval. The committee recommended proceeding with the DEQ application for septic in the Goldmine watershed, as a sub to the Culpeper SWCD. Mr. Murray noted that Goldmine is a tributary to Lake Anna, and the DEQ funding available at this time relates to bacterial impairments in tributaries. He commented that there is an additional need for septic repairs and shoreline plantings at Lake Anna but they cannot be done with the funding available now.

Mr. Thompson explained the TMDL process and noted that Goldmine is a portion of a larger project area, and the bulk of the project watersheds are in the Culpeper District. Targeted funding for reducing algal blooms at Lake Anna may come in future.

Mr. Pratley asked if urban practices will be included. Mr. Murray said he did not see much residential activity, such as closely-cropped lawns close to waterways, in the Goldmine watershed with potential for VCAP-type funding, and the TMDL is only for bacteria, but there is a case for stream buffers to keep geese away. Mr. Murray noted there is discussion of a genetic study to determine the source of the contamination.

Ms. Coates related that the DEQ application is due at the end of October. She requested authorization to

proceed either jointly with Culpeper or as a standalone application should Culpeper decide against the joint application.

MOTION: *Mr. Thompson moved to proceed to carry out the Goldmine watershed TMDL project if grant funding is approved. Mr. Collins seconded the motion, and **the motion passed unanimously.***

MOTION: *Mr. Meeks moved to accept the Water Resources Committee report. Mr. Lucas seconded the motion, and **the motion passed unanimously.***

Agriculture Committee Report:

Mr. Thompson reported that the Agriculture Committee recommended approval of a variance to the participant cap for the Troxell WP-4 project, where the landowner intends to construct a feeding facility as he converts row crop land to intensive pasture. Directors and staff discussed the Troxell project at length. Ms. Eiserman will submit the variance request to DCR upon Board approval.

MOTION: *Mr. Thompson moved to approve the variance request for the Troxell project to increase the maximum cost share to \$117,928.13. Mr. Meeks seconded the motion, and **the motion passed unanimously.***

Mr. Thompson summarized the Agriculture Committee meeting and reviewed projects recommended for approval (*see attached minutes and reports for details*). The committee did not recommend proceeding with a request for TMDL funding for agriculture practices in the Goldmine watershed at this time.

Mr. Thompson related that concerns have been expressed about whether the WIP III input deck numbers represent commitments or voluntary expectations. Ms. Cross noted that discussions between DEQ and EPA on the WIP III draft will take place in October and November.

Ms. Coates explained how the requirement to obligate 90 percent of cost share funding to keep the additional technical assistance funding is making Districts cautious about hiring additional staff to deliver cost share when the TA funding is insecure. Ms. Cross encouraged the District to submit comments to the SWCD Allocation Subcommittee, which is looking at base technical assistance. Mr. Thompson noted that he and Ms. Coates gave input at an Allocation Subcommittee meeting, as did other Districts. Mr. Collins asked if this is per year or multi-year. Mr. Thompson replied that the funding is per year, with no easy way to ramp up or ramp down, and new staff require a year of training. Mr. Thompson summarized potential funding methodology revisions. Ms. Coates asked whether to submit comments by individual letter, signing onto a multi-district statement, or attendance at SWCB meetings.

MOTION: *Mr. Campbell moved to authorize Ms. Coates and a subcommittee to work on a letter to DCR leadership and the Allocation Subcommittee. Mr. Murray seconded the motion, and **the motion passed unanimously.***

Directors agreed to address the letter to the Secretary, with copies to the Deputy Secretary, SWCB, Allocation Subcommittee, and VASWCD.

Mr. Thompson reported that the Agriculture Committee referred the small farm pilot project topic to a subcommittee. Ms. Coates noted that the TAC tabled the small farm topic.

MOTION: *Mr. Thompson moved to accept the Clean Water Farm Award nominations for Dragonfly Farms (Louisa County) and Oakencroft Farm (Albemarle County) to be submitted this year. Mr. Tingley seconded the motion, and **the motion passed unanimously.***

MOTION: *Mr. Meeks moved to accept the Agriculture Committee report. Mr. Lucas seconded the motion, and **the motion passed unanimously.***

CLOSED SESSION:

MOTION: *Mr. Thompson moved to enter into closed session for briefings by staff members pertaining to probable litigation, where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the District and the Board, in accordance with Code of Virginia Section 2.2-3711 (A) (7), and to invite staff members Anne Coates, Luke Longanecker, and Amy Moyer to participate in the closed session. Mr. Lucas seconded the motion, and **the motion passed unanimously.** All others in attendance removed themselves from the meeting.*

CERTIFICATION: *Upon returning to open session, Mr. Thompson moved to certify that, to the best of each Director's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion by which the Closed Session was convened were heard, discussed, or considered in the Closed Session. Mr. Tingley seconded the motion. A roll call vote was conducted, and **the motion passed 10 to 0.***

ACTION ITEMS AND UPDATES:

Strategic Plan Meeting Date:

Ms. Coates related that recommended facilitator gave a cost estimate of \$1,000 including lodging and meals, with availability in January, early February, or late April. Ms. Coates suggested a date within the first two weeks in February to accommodate session preparation and reporting to meet the June 30 deadline. Stakeholder groups will be invited to participate.

CONSENT AGENDA:

1. **Committee Minutes:** Agriculture Committee (9-23-19); Water Resources Committee (8-28-19); Budget/Finance Committee (8-28-19).
2. **Consent Items:** See Attached Lists for Agriculture Cost Share and Tax Credits (if applicable), Septic Cost Share, and Urban Cost Share; ACAP MOU

Agriculture Practices

Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share	Potential Tax Credit	Final Tax Credit	Conservation Plan Approval
Goodwin	02-20-0049	374653	WP-4	\$9,398.38	\$6,789.75		9/25/2019
Charlottesville Farms	02-20-0061	375623	NM-1A	\$7,712.00	-		
Carmines	02-18-0226	304144	SL-6	-	-	\$658.02	
Martinez	02-20-0050	375138 & 375137	FR-1 & FR-3	\$23,685.00	-		9/25/2019
Wills	02-20-0056	375501	SL-6W	\$24,338.44			
Wills	02-20-0057	375502	FR-3	\$4,981.50			
Harrison Cattle Farm	02-20-0059	375513	SL-6W	\$55,600.18			
Harrison Cattle Farm	02-20-0058	371967	SL-6W	\$41,953.19			
Poor Creek Farm, LLC	02-20-0060	375513	SL-6W	\$89,598.05			
Ligon	02-20-0022	365475	SL-6W	\$34,185.65			
Increases							
Quaker Hill	02-18-0205			\$1,167.47			

Septic Practices

Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share
Harvey	02-20-0062	375794	RB-1	\$175.00
Fenton	02-20-0063	375795	RB-1	\$175.00

FY20 Cover Crop Practices

Last Name	Business	Contract Number	BMP_ID	Practice Code	Estimated Cost Share Payment
	Abell Brothers	02-20-0052	375316	SL-8B	\$1,096.00
	Abell Brothers	02-20-0052	375326	SL-8H	\$616.00
	Burnley Farm	02-20-0045	374529	SL-8B	\$1,876.00
	Charlottesville Farms, Inc	02-20-0032	371934	SL-8B	\$18,092.00
	Charlottesville Farms, Inc	02-20-0032	371936	SL-8B	\$12,300.00
	Charlottesville Farms, Inc	02-20-0032	373318	SL-8B	\$2,444.00
	Charlottesville Farms, Inc	02-20-0032	373314	SL-8B	\$1,232.00
	Charlottesville Farms, Inc	02-20-0032	371944	SL-8B	\$5,756.00
	Charlottesville Farms, Inc	02-20-0032	373298	SL-8B	\$3,352.00
	Charlottesville Farms, Inc	02-20-0032	371948	SL-8B	\$2,232.00
	Charlottesville Farms, Inc	02-20-0032	371954	SL-8B	\$1,428.00

	Charlottesville Farms, Inc	02-20-0032	371947	SL-8B	\$1,808.00
	Charlottesville Farms, Inc	02-20-0032	371956	SL-8B	\$1,220.00
	Charlottesville Farms, Inc	02-20-0032	371957	SL-8B	\$960.00
	Charlottesville Farms, Inc	02-20-0032	373295	SL-8B	\$2,268.00
	Charlottesville Farms, Inc	02-20-0032	371938	SL-8B	\$2,988.00
	Charlottesville Farms, Inc	02-20-0032	371933	SL-8B	\$4,852.00
	Charlottesville Farms, Inc	02-20-0032	371939	SL-8B	\$1,500.00
	Charlottesville Farms, Inc	02-20-0032	373895	SL-8B	\$4,544.00
	Charlottesville Farms, Inc	02-20-0032	371958	SL-8B	\$2,424.00
	Charlottesville Farms, Inc	02-20-0032	373304	SL-8B	\$1,736.00
	Charlottesville Farms, Inc	02-20-0032	371935	SL-8B	\$1,660.00
	Charlottesville Farms, Inc	02-20-0032	373842	SL-8B	\$3,372.00
	Charlottesville Farms, Inc	02-20-0032	371943	SL-8B	\$964.00
	Charlottesville Farms, Inc	02-20-0032	373324	SL-8B	\$3,037.50
	Charlottesville Farms, Inc	02-20-0032	373857	SL-8B	\$2,652.00
	Charlottesville Farms, Inc	02-20-0032	371952	SL-8B	\$1,570.50
	Charlottesville Farms, Inc	02-20-0032	373301	SL-8B	\$1,215.00
	Charlottesville Farms, Inc	02-20-0032	371937	SL-8B	\$630.00
	Charlottesville Farms, Inc	02-20-0032	373308	SL-8B	\$1,579.50
	Charlottesville Farms, Inc	02-20-0032	373800	SL-8B	\$1,516.50
	Charlottesville Farms, Inc	02-20-0032	371942	SL-8B	\$129.00
	Charlottesville Farms, Inc	02-20-0032	373361	SL-8B	\$1,456.50
	Charlottesville Farms, Inc	02-20-0032	371949	SL-8B	\$231.00
	Charlottesville Farms, Inc	02-20-0032	371940	SL-8B	\$160.50
	Charlottesville Farms, Inc	02-20-0032	371941	SL-8B	\$157.50
	Charlottesville Farms, Inc	02-20-0032	373357	SL-8B	\$418.50
	Charlottesville Farms, Inc	02-20-0032	373478	SL-8B	\$2,614.50
	Charlottesville Farms, Inc	02-20-0032	371945	SL-8B	\$1,969.50
	Creamfield Farm	02-20-0034	373990	SL-8B	\$6,993.60
	Creamfield Farm	02-20-0034	373963	SL-8B	\$3,787.20
	Creamfield Farm	02-20-0034	373972	SL-8B	\$1,416.00
	Creamfield Farm	02-20-0034	374427	SL-8B	\$734.40
	Creamfield Farm	02-20-0034	374438	SL-8B	\$1,848.00
	Creamfield Farm	02-20-0034	373994	SL-8B	\$12,019.20
	Creamfield Farm	02-20-0034	374435	SL-8B	\$1,929.60
	Creamfield Farm	02-20-0034	374423	SL-8B	\$998.40
	Creamfield Farm	02-20-0034	374004	SL-8B	\$6,422.40
	Creamfield Farm	02-20-0034	373969	SL-8B	\$1,435.20
	Creamfield Farm	02-20-0034	374425	SL-8B	\$480.00
	Creamfield Farm	02-20-0034	374000	SL-8B	\$489.60
	D. S. Terrell Inc	02-20-0028	371063	SL-8B	\$5,332.00

	D. S. Terrell Inc	02-20-0028	371066	SL-8B	\$6,076.00
	D. S. Terrell Inc	02-20-0028	371100	SL-8B	\$3,932.00
	D. S. Terrell Inc	02-20-0028	371093	SL-8B	\$1,648.00
	D. S. Terrell Inc	02-20-0028	371065	SL-8B	\$800.00
	D. S. Terrell Inc	02-20-0028	371062	SL-8B	\$748.00
	D. S. Terrell Inc	02-20-0028	371064	SL-8B	\$512.00
	Fitzgerald Farms LLC	02-20-0036	374278	SL-8B	\$3,168.40
	Fitzgerald Farms LLC	02-20-0036	374129	SL-8B	\$12,913.80
	Fitzgerald Farms LLC	02-20-0036	374269	SL-8B	\$1,972.80
	Fitzgerald Farms LLC	02-20-0036	374145	SL-8B	\$3,585.60
	Fitzgerald Farms LLC	02-20-0036	374230	SL-8B	\$2,553.60
	Fitzgerald Farms LLC	02-20-0036	374261	SL-8B	\$3,084.30
	Fitzgerald Farms LLC	02-20-0036	374176	SL-8B	\$1,994.10
	Fitzgerald Farms LLC	02-20-0036	374260	SL-8B	\$1,497.60
	Fitzgerald Farms LLC	02-20-0036	374236	SL-8B	\$1,156.80
	Fitzgerald Farms LLC	02-20-0036	374198	SL-8B	\$2,208.00
	Fitzgerald Farms LLC	02-20-0036	374205	SL-8B	\$744.00
	Fitzgerald Farms LLC	02-20-0036	374182	SL-8B	\$1,862.40
	Fitzgerald Farms LLC	02-20-0036	374190	SL-8B	\$844.80
	Fitzgerald Farms LLC	02-20-0036	374161	SL-8B	\$216.00
	Fitzgerald Farms LLC	02-20-0036	374166	SL-8B	\$312.00
	Fitzgerald Farms LLC	02-20-0036	374241	SL-8B	\$417.60
	Fitzgerald Farms LLC	02-20-0036	374311	SL-8B	\$220.80
	Fitzgerald Farms LLC	02-20-0036	374137	SL-8	\$4,218.00
	Fitzgerald Farms LLC	02-20-0036	374253	SL-8	\$2,388.00
	Fitzgerald Farms LLC	02-20-0036	374154	SL-8	\$2,358.00
	Fitzgerald Farms LLC	02-20-0036	374225	SL-8	\$102.00
	Lakeside Dairy Farm Inc	02-20-0043	374453	SL-8B	\$2,892.00
	Lakeside Dairy Farm Inc	02-20-0043	374454	SL-8B	\$1,520.00
	M S Terrell & Sons Inc	02-20-0033	373011	SL-8B	\$1,604.00
	M S Terrell & Sons Inc	02-20-0033	373027	SL-8B	\$1,336.00
	M S Terrell & Sons Inc	02-20-0033	373010	SL-8B	\$1,504.00
	M S Terrell & Sons Inc	02-20-0033	373013	SL-8B	\$1,364.00
	M S Terrell & Sons Inc	02-20-0033	373012	SL-8B	\$720.00
	M S Terrell & Sons Inc	02-20-0033	373014	SL-8B	\$692.00
	Quaker Hill Farm	02-20-0046	374550	SL-8B	\$6,632.00
	Quaker Hill Farm	02-20-0046	374546	SL-8B	\$3,208.00
	Quaker Hill Farm	02-20-0046	374542	SL-8B	\$2,712.00
	Quaker Hill Farm	02-20-0046	374557	SL-8B	\$3,640.00
	Quaker Hill Farm	02-20-0046	374539	SL-8B	\$1,960.00
	Quaker Hill Farm	02-20-0046	374554	SL-8B	\$1,052.00

	Quaker Hill Farm	02-20-0046	374551	SL-8B	\$580.00
	Quaker Hill Farm	02-20-0046	374555	SL-8B	\$3,376.00
	Quaker Hill Farm	02-20-0046	374538	SL-8B	\$2,200.00
	Quaker Hill Farm	02-20-0046	374540	SL-8B	\$696.00
	Quaker Hill Farm	02-20-0046	374640	SL-8B	\$652.00
	Quaker Hill Farm	02-20-0046	374541	SL-8B	\$400.00
	Quaker Hill Farm	02-20-0046	374548	SL-8H	\$600.00
	Quaker Hill Farm	02-20-0046	374639	SL-8H	\$450.00
	Quaker Hill Farm	02-20-0046	374564	SL-8H	\$486.00
	Quaker Hill Farm	02-20-0046	374549	SL-8H	\$334.00
	Quaker Hill Farm	02-20-0046	374545	SL-8H	\$360.00
	Quaker Hill Farm	02-20-0046	374553	SL-8H	\$322.00
	Riverview Farms Cattle, LLC	02-20-0038	374168	SL-8B	\$640.00
	Riverview Farms Cattle, LLC	02-20-0038	374216	SL-8B	\$32.00
	Riverview Farms Cattle, LLC	02-20-0038	374167	SL-8B	\$380.00
	Riverview Farms Cattle, LLC	02-20-0038	374172	SL-8B	\$332.00
	Riverview Farms Cattle, LLC	02-20-0038	374169	SL-8B	\$248.00
	Riverview Farms Cattle, LLC	02-20-0038	374170	SL-8B	\$244.00
	Riverview Farms Cattle, LLC	02-20-0038	374193	SL-8H	\$280.00
	Riverview Farms Cattle, LLC	02-20-0038	374181	SL-8H	\$116.00
	Seamans Orchard	02-20-0035	374010	SL-8B	\$2,008.00
	Seamans Orchard	02-20-0035	373975	SL-8B	\$1,688.00
	Seamans Orchard	02-20-0035	373996	SL-8	\$915.00
	Seamans Orchard	02-20-0035	373976	SL-8	\$306.00
	Seamans Orchard	02-20-0035	373999	SL-8	\$234.00
	Silver Creek Orchards	02-20-0030	371175	SL-8B	\$252.00
	WRF18 LLC	02-20-0041	374356	SL-8B	\$3,320.00
	WRF18 LLC	02-20-0041	374363	SL-8B	\$964.00
	WRF18 LLC	02-20-0041	374353	SL-8B	\$1,796.00
	WRF18 LLC	02-20-0041	374358	SL-8B	\$760.00
	WRF18 LLC	02-20-0041	374354	SL-8B	\$620.00
	WRF18 LLC	02-20-0041	374376	SL-8B	\$496.00
	WRF18 LLC	02-20-0041	374422	SL-8B	\$320.00
	WRF18 LLC	02-20-0041	374359	SL-8B	\$260.00
	WRF18 LLC	02-20-0041	374361	SL-8B	\$132.00
	WRF18 LLC	02-20-0041	374421	SL-8B	\$160.00
	WRF18 LLC	02-20-0041	374357	SL-8B	\$524.00
	WRF18 LLC	02-20-0041	374388	SL-8B	\$292.00
	WRF18 LLC	02-20-0041	374393	SL-8B	\$288.00
	WRF18 LLC	02-20-0041	374383	SL-8B	\$428.00
	WRF18 LLC	02-20-0041	374378	SL-8B	\$264.00

	WRF18 LLC	02-20-0041	374369	SL-8H	\$952.00
Brooking	Early Dawn Dairy, Inc	02-20-0051	375324	SL-8B	\$2,004.00
Brooking	Early Dawn Dairy, Inc	02-20-0051	375325	SL-8B	\$1,764.00
Brooking	Early Dawn Dairy, Inc	02-20-0051	375317	SL-8B	\$860.00
Brooking	Early Dawn Dairy, Inc	02-20-0051	375315	SL-8B	\$364.00
Brooking	Early Dawn Dairy, Inc	02-20-0051	375319	SL-8B	\$264.00
Brooking	Early Dawn Dairy, Inc	02-20-0051	375321	SL-8H	\$2,182.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374264	SL-8H	\$2,656.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374251	SL-8H	\$1,164.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374299	SL-8H	\$642.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374300	SL-8H	\$1,060.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374334	SL-8H	\$412.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374320	SL-8H	\$432.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374313	SL-8H	\$1,122.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374259	SL-8H	\$336.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374293	SL-8H	\$600.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374324	SL-8H	\$1,064.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374338	SL-8H	\$544.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374316	SL-8H	\$436.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374283	SL-8H	\$336.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374297	SL-8H	\$330.00
Coleman	Douglas Coleman Farms, LLC	02-20-0039	374279	SL-8H	\$126.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374447	SL-8H	\$1,856.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374442	SL-8H	\$1,116.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374462	SL-8H	\$778.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374441	SL-8H	\$274.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374440	SL-8H	\$722.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374446	SL-8H	\$732.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374444	SL-8H	\$570.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374471	SL-8H	\$516.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374451	SL-8H	\$430.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374439	SL-8H	\$406.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374448	SL-8H	\$388.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374476	SL-8H	\$456.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374443	SL-8H	\$224.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374449	SL-8H	\$188.00
Coleman	Duckinghole Creek Farm Inc	02-20-0042	374450	SL-8H	\$90.00
Coleman	JA Coleman Bros	02-20-0054	375483	SL-8H	\$599.00
Goodwin III		02-20-0031	371235	SL-8H	\$290.00
Goodwin III		02-20-0031	371178	SL-8H	\$676.00
Kean		02-20-0048	374634	SL-8H	\$346.00

Kean		02-20-0048	374632	SL-8H	\$166.00
Kean		02-20-0048	374637	SL-8H	\$72.00
Lundgren		02-20-0029	371126	SL-8B	\$5,952.00
Lundgren		02-20-0029	371124	SL-8B	\$9,004.80
Lundgren		02-20-0029	371125	SL-8B	\$4,089.60
Lundgren		02-20-0029	371127	SL-8B	\$9,590.40
Lundgren		02-20-0029	371122	SL-8B	\$1,435.20
Lundgren		02-20-0029	371123	SL-8B	\$1,144.00
Madison		02-20-0047	374566	SL-8B	\$740.00
Madison		02-20-0047	374563	SL-8B	\$256.00
Perkins		02-20-0053	375481	SL-8B	\$412.80
Reynolds		02-20-0044	374526	SL-8H	\$634.20
STOVER	STOVER FARMS LLC	02-20-0027	371020	SL-8B	\$2,976.00
STOVER	STOVER FARMS LLC	02-20-0027	371018	SL-8B	\$2,352.00
Terrell		02-20-0037	374140	SL-8B	\$876.00
Terrell		02-20-0037	374139	SL-8B	\$472.00
Terrell		02-20-0037	374141	SL-8B	\$436.00
Troxell	Troxell Farms Inc	02-20-0025	370868	SL-8B	\$1,047.00
Troxell	Troxell Farms Inc	02-20-0025	370852	SL-8H	\$852.00
Wood	Slate River Enterprises, LLC	02-20-0026	370941	SL-8B	\$4,401.60
Wood	Slate River Enterprises, LLC	02-20-0026	370938	SL-8B	\$916.80
Wood	Slate River Enterprises, LLC	02-20-0026	371002	SL-8B	\$403.20
Woodson		02-20-0055	375488	SL-8B	\$960.00

VCAP/CCAP Practices

Last Name / Business	Contract #	Practice Code	Estimated Cost Share
Cartwright	02-19-010	CL	\$3,500.00
Bertram	02-19-008	CL	\$3,500.00
Williams	02-19-012	CL	\$3,097.50
Ramm	02-19-011	PP	\$15,000.00

MOTION: Mr. Meeks moved to approve the Consent Agenda. Mr. Easter seconded the motion, and the motion passed unanimously.

COOPERATING AGENCIES REPORTS:

DCR: Ms. Cross summarized information from her monthly report (see attached report for details). The newly-mandated COIA training will be offered online and at the VASWCD Annual Meeting. Ms. Cross described the VACS programmatic review process and highlighted important upcoming dates.

NRCS: Mr. Lipinski reported that the agency is at the end of its fiscal year.

DEQ: DEQ provided the attached written report. Mr. Pratley asked staff to invite Sara Bottenfield to the October meeting.

FSA: No updates.

DOF: No updates.

TJWRPF: Mr. Thompson reported that Foundation Board members are scheduling easement inspections.

STAFF REPORTS:

Ms. Coates shared an informational packet on upcoming events and noted that the Charlottesville office will move November 1 to November 8.

Ms. Moyer asked for completed Annual Meeting registration forms by October 31.

DIRECTOR REPORTS:

Mr. Pratley reported on agenda management.

Mr. Tingley reported on zoning research on the Secluded property.

Mr. Meeks provided an update on legislative activities, VASWCD events, and the NRCS MOA.

Mr. Murray noted the Rivanna River Renaissance Conference on September 27.

ADJOURNMENT:

MOTION: *Mr. Tingley moved to adjourn the meeting. Mr. Thompson seconded the motion, and the motion passed unanimously.*

There being no further business, the meeting was adjourned at 12:20 p.m.

Submitted by: _____
Recording Secretary

Approved: _____
Chair