

**THOMAS JEFFERSON SOIL & WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**November 20, 2019**

**Present:**

*Directors:* Pratley (Chair), Campbell, Collins, Easter, Lucas, Murdoch, Murray, Tingley (arrived at 10:23 a.m.)

*Staff:* Abowd, Coates, DaMitz, Eiserman, Hyatt, Moyer, Talley

*Agencies:* Cross (DCR), Lipinski (NRCS)

*Guests:* Navarre Bartz, Carolyn Daughters, Grosvenor Merle-Smith, Pat Willis

**Absent:**

*Directors:* Meeks, Swanson, Thompson, Wagner

*Assoc. Directors:* McGoff, Tweardy

*Staff:* Gyurisin

**CALL TO ORDER:** Mr. Pratley called the meeting to order at 10:15 a.m.

**ANNOUNCEMENTS:** Mr. Pratley wished Ms. DaMitz a happy birthday.

**GUEST INTRODUCTIONS:** Directors-elect Navarre Bartz and Pat Willis introduced themselves. Grosvenor Merle-Smith and Carolyn Daughters expressed interest in serving as Associate Directors.

**ADDITIONS / CHANGES TO THE AGENDA:** Directors agreed to ask Mr. Meeks to represent the District at the VASWCD Annual Meeting parade.

**PUBLIC COMMENT:** None.

**CLOSED SESSION:** None.

**ACTION ITEMS AND UPDATES:**

**Directors Meeting Minutes:**

*MOTION:* Mr. Easter moved to approve the Directors Meeting Minutes for October 30, 2019. Mr. Campbell seconded the motion, and **the motion passed unanimously.**

**Budget/Finance Committee:**

Mr. Easter reported on fiscal year-to-date financial statements, noting that revenues are at 33.9 percent of annual budget amounts and expenditures are at 26.0 percent of annual budget amounts, at 33.3 percent through the fiscal year. The committee will consider whether to assess participants for stop-payment fees for lost checks.

*MOTION:* Mr. Easter moved to approve the Budget/Finance Committee report. Mr. Campbell seconded the motion, and **the motion passed unanimously.**

**Personnel/Operations Committee:**

Mr. Pratley reported that the committee discussed seasonal coverage for the education program while Ms. DaMitz is on family medical leave. The committee recommended approval of a mid-year compensation

package in the amount of \$29,985.49.

**MOTION:** *Mr. Easter moved to approve the compensation package as recommended. Mr. Murray seconded the motion, and **the motion passed unanimously.***

**MOTION:** *Mr. Easter moved to approve the Personnel/Operations Committee report. Mr. Lucas seconded the motion, and **the motion passed unanimously.***

### **Water Resources Committee:**

Mr. Murray reported that one septic practice is included on the consent agenda for approval. The committee discussed VCAP scoring and adjustments for CCAP and ACAP to reflect local program criteria. A comment period on VCAP is underway.

Ms. Hyatt reported on a septic issue in Columbia, where raw sewage was reported to be flowing into a tributary and the James River. Testing narrowed the source to two homes, both of which will require new septic systems, but there is currently no District-wide septic funding available. Directors asked staff to contact DEQ and the Health Department to inquire about additional funding or other assistance.

**MOTION:** *Mr. Lucas moved to accept the Water Resources Committee report. Mr. Easter seconded the motion, and **the motion passed unanimously.***

### **Agriculture Committee Report:**

Ms. Eiserman summarized the Agriculture Committee meeting and reviewed projects recommended for approval (*see attached minutes and reports for details*). She noted that \$1.4 million in VACS funding has been allocated.

Mr. Easter excused himself from the meeting during consideration of the Agriculture Committee report.

**MOTION:** *Mr. Collins moved to accept the Agriculture Committee report. Mr. Campbell seconded the motion, and **the motion passed unanimously.***

Ms. Coates related that DCR is submitting an RCPP application to expand the whole farm approach pilot project, and the District has been invited to participate as a partner. Mr. Talley explained the whole farm approach, which bundles cropland BMPs. Directors expressed concern that more detailed expectations for District participation are not yet available but agreed to move forward due to the short application window.

**MOTION:** *Mr. Lucas moved to proceed with the RCPP application. Mr. Tingley seconded the motion, and **the motion passed unanimously.***

### **CONSENT AGENDA:**

1. **Committee Minutes:** Agriculture Committee (11-18-19); Water Resources Committee (10-30-19); Budget/Finance Committee (10-30-19); and Personnel/Operations Committee (11-14-19)
2. **Consent Items:** See Attached Lists for Agriculture Cost Share and Tax Credits (if applicable), Septic Cost Share, and Urban Cost Share

## Agriculture Practices

Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share	Potential Tax Credit	Final Tax Credit	Conservation Plan Approval
Peter Daniel	02-20-0092	379843	FR-1	\$835.00	\$56.25		11/20/2019
Todd Anderson/ Woodlands	02-20-0096	380088	FR-3	\$6,543.75	\$20.31		11/20/2019
Todd Anderson/ Woodlands	02-20-0093	379855	SL-6W	\$23,549.24	\$450.70		11/20/2019
Todd Anderson/ Woodlands	02-20-0093	380070	CCI-SL-6N	\$3,237.50	-		
David Jones/ Georgetown	02-20-0098	380129	SL-6W	\$19,928.91	\$186.91		11/20/2019
David Jones/ Georgetown	02-20-0098	380152	CCI SL-6N	\$2,525.00	-		
Hugh N Clark III	02-19-0107	333238	SL-1	-	-	\$54.68	
Hebron Hill LLC	02-20-0102	380230	SL-6W	\$21,756.93	-		11/20/2019
Brian King/ Windsor Farm	02-20-0103	380233	CCI-SL-6W	\$16,212.50	-		
Brian King/ Windsor Farm	02-20-0103	380235	SL-7	\$12,283.31	\$1,023.61		11/20/2019
Brain King/ Windsor Farm	02-20-0105	380238	CCI-SL-6W	\$2,900.00	-		
Brain King/ Windsor Farm	02-20-0105	380239	SL-6W	\$6,321.51	\$75.60		11/20/2019
Brain King/ Windsor Farm	02-20-0106	380242	CCI SL-6W	\$4,476.25	-		
Brain King/ Windsor Farm	02-20-0106	380243	SL-6W	\$23,484.56	-		11/20/2019
Brain King/ Windsor Farm	02-20-0107	380244	FR-3	\$5,343.75	\$320.31		11/20/2019
Brain King/ Windsor Farm	02-20-0108	380246	SL-6N	\$10,727.67	\$1,444.11		11/20/2019
Easter	02-20-0100	380198	CCI-SL-6W	\$2,862.50	-		
Easter	02-20-0100	380205	CCI-WP-2W	\$3,820.00	-		
Estes Cattle Corp	02-20-0095	379867	CCI-SL-6W	\$6,652.50	-		
Oakencroft Holdings, LLC	02-20-0104	380236	CCI-SL-6W	\$5,937.50	-		
Oakencroft Holdings, LLC	02-20-0104	380236	CCI-WP-2N	\$405.00	-		
Lythgoe	02-20-0097	380105	FR-1	\$2,775.00	-		
Madison	02-20-0109	380247	NM-1A	\$201.80	-		
Swift Run Farm LLC	02-20-0094	379861	SL-7	\$2,821.50	\$253.13		
Watkins	02-20-0101	380226	SL-7	\$10,429.88	\$869.16		
Watkins	02-20-0110	380261	SL-7	\$6,321.15	\$526.76		
Panamint	02-20-0111	380265	WP-2W	\$12,686.08	\$787.93		
<b>Increases</b>							
Thompson	EQ-19-0014	n/a	Gutters	\$416.25			

### Septic Practices

Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share
McCann	02-20-0113	380325 380326	RB-1	\$350.00

Mr. Easter excused himself from the meeting during consideration of the Consent Agenda.

**MOTION:** *Mr. Murray moved to approve the Consent Agenda. Mr. Tingley seconded the motion, and the motion passed unanimously.*

#### COOPERATING AGENCIES REPORTS:

**DCR:** Ms. Cross summarized information from her monthly report (see attached report for details). Directors must complete the new COIA training by December 31. DCR will send letters to all newly-elected or reelected Directors with the instructions for taking the oath of office. Ms. Cross plans to offer new Director training in January or February.

**NRCS:** Mr. Lipinski provided a brief update on federal programs.

**DEQ:** DEQ provided the attached written report.

**FSA:** No updates.

**DOF:** No updates.

**TJWRPF:** Mr. Thompson reported that the Foundation's 501(c)(3) reinstatement was approved. Staff completed the reinstatement application and 990s at significant cost savings over outside estimates.

#### STAFF REPORTS:

Ms. Coates reported that Alyson Sappington helped compile TMDL information for use in locality reports. Ms. Coates shared a summary of the stream listing totals for each locality.

Ms. Coates also reported that she participated on calls for a healthy soils NFWF grant application and met with new Soil and Water Board member Kat Maybury.

#### DIRECTOR REPORTS:

Mr. Lucas reported that he attended the dam engineering panel interviews and will attend an upcoming meeting on algae problems in Spotsylvania. Mr. Lucas asked the Board to consider appointment of Mr. Merle-Smith as an Associate Director at this time.

**MOTION:** *Mr. Lucas moved to appoint Grosvenor Merle-Smith as an Associate Director. Mr. Tingley seconded the motion, and the motion passed unanimously.*

Mr. Campbell offered comments on soil health and lime deficiency.

Mr. Murray noted that Albemarle County has concerns regarding nutrient credit trading. Albemarle has an opening for its Natural Resources Manager position.

Mr. Collins related that he plans to ask his local newspaper to write an article on SWCDs.

Mr. Lucas shared a presentation on the Green Springs National Historic Landmark District in Louisa County.

**ADJOURNMENT:**

***MOTION:*** *Mr. Lucas moved to adjourn the meeting. Mr. Tingley seconded the motion, and **the motion passed unanimously.***

There being no further business, the meeting was adjourned at 12:27 p.m.

Submitted by: \_\_\_\_\_  
*Recording Secretary*

Approved: \_\_\_\_\_  
*Chair*