

THOMAS JEFFERSON SOIL & WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
December 18, 2019

Present:

Directors: Pratley (Chair), Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Thompson, Tingley

Assoc. Directors: Merle-Smith

Staff: Coates, Longanecker, Moyer, Talley

Agencies: Bayless (NRCS), Carroll (NRCS), Cross (DCR), Glover (DCR), Lipinski (NRCS)

Guests: Navarre Bartz

Absent:

Directors: Swanson, Wagner

Assoc. Directors: McGoff, Tweardy

Staff: Abowd, DaMitz, Eiserman, Gyurisin, Hyatt

CALL TO ORDER: Mr. Pratley called the meeting to order at 6:07 p.m.

ADDITIONS / CHANGES TO THE AGENDA: None.

PUBLIC COMMENT: None.

ACTION ITEMS:

Directors Meeting Minutes:

MOTION:** Mr. Tingley moved to approve the Directors Meeting Minutes for November 20, 2019. Mr. Collins seconded the motion, and **the motion passed unanimously.

Agriculture Committee Report:

Mr. Thompson summarized the Agriculture Committee meeting and reviewed projects recommended for approval (*see attached minutes and reports for details*). Mr. Longanecker noted that Mr. Easter elected not to proceed with the project approved by the committee.

MOTION:** Mr. Tingley moved to authorize the Agriculture Committee chair to approve end-of-year tax credits and cost-share increases submitted between now and December 31, 2019. Mr. Meeks seconded the motion, and **the motion passed unanimously.

Mr. Thompson reported that the committee authorized staff to request an extension on the equine grant due to construction delays. They would like to have enough projects completed for the tour. The committee approved a cost increase for compost facilities, as they found that the original cost was not adequate given current materials and labor costs.

Mr. Thompson noted that cover crops were more successful this fall than in some past years.

Mr. Longanecker reviewed additional increases to add to those on the agenda.

The following increases were proposed for approval:

- Cost Share Increases: Contract 02-18-0206 Instance 302848 SL-7 for \$976.76; Contract 02-18-0018 Instance 288808 CRSL-6 for \$474.27
- Equine Grant Increases: EQ-19-0001 \$6,615.00; EQ-19-0008 \$2,160.00; EQ-19-0009 \$2,733.75; EQ-19-0002 \$2,496.00; EQ-19-0010 \$2,880.00; EQ-19-0011 \$7,920.00; EQ-19-0006 \$2,160.00

MOTION: *Mr. Tingley moved to approve the project increases listed. Mr. Meeks seconded the motion, and the motion passed unanimously.*

Budget/Finance Committee:

Mr. Tingley reported that the Budget/Finance Committee reviewed the financial statements and recommends approval.

MOTION: *Mr. Thompson moved to adopt the Budget/Finance Committee report. Mr. Collins seconded the motion, and the motion passed unanimously.*

Dam Committee:

Mr. Talley reported that dam engineering inspections were performed in the spring at South Anna 4, South Anna 5, and South Anna 6B. Inspection reports from Charles Wilson are on the consent agenda.

Mr. Talley reported that they recently conducted a tabletop exercise in Louisa with county staff and emergency services personnel. Mr. Tingley asked if they addressed the need for additional monitoring help in crisis situations. Mr. Talley replied that they discussed using CERT volunteers as staff gauge observers, and remote monitoring is coming for the high hazard dams. Ms. Coates stated that they are short on volunteers and need to rely on TJSWCD staff and Board members, because volunteers do not want to be listed as primary responders. Mr. Talley commented that adjacent landowners are willing to assist as available but do not want to be listed in the EAPs.

Mr. Tingley asked if they will still have this problem after installing remote monitoring. Ms. Coates said that cell phones and data service may go down in an emergency, and they would still need someone on site. Mr. Pratley asked whether remote monitoring relieves them of the legal requirement for a staff gauge observer to put eyes on the dam. Ms. Coates replied no, not if they can physically get there, but Route 15 may be closed due to flooding. Mr. Murray asked if they can ping the monitoring device. Mr. Pratley noted that the District notifies Louisa County emergency management if hazardous dam conditions are observed. Ms. Coates said that Louisa County may lend a radio for Mr. Talley to communicate with ECC.

Discussion ensued regarding emergency action plans and staff safety in hazardous weather conditions.

MOTION: *Mr. Easter moved to accept the Dam Committee report. Mr. Tingley seconded the motion, and the motion passed unanimously.*

Water Resources Committee:

Mr. Murray reported that septic and urban practices are included on the consent agenda for approval, including the first ACAP applicant. Mr. Murray noted the reduction in VCAP funding in the Governor's budget.

MOTION: Mr. Thompson moved to accept the Water Resources Committee report. Mr. Easter seconded the motion, and **the motion passed unanimously.**

CONSENT AGENDA:

1. **Committee Minutes:** Budget/Finance Committee (11-20-2019); Water Resources Committee (11-20-2019)
2. **Consent Items:**
 - a. **Dam Inspections:** South Anna Dam 4, South Anna Dam 5, and South Anna Dam 6B DSIS Inspection Forms
 - b. **Cost Share:** See Attached Lists for Agriculture Cost Share and Tax Credits (if applicable), Septic Cost Share, and Urban Cost Share

Agriculture Practices

Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share	Potential Tax Credit	Final Tax Credit	Conservation Plan Approval
Peter Daniel	02-20-0092	379843	FR-1	\$626.25	\$98.44		
Wachtmeister	02-20-0115	381306	SL-1	\$23,091.25	-		yes
Wachtmeister	02-20-0116	381308	FR-3	\$13,349.25	-		yes
Panamint Farms LLC	02-20-0111	381311	WP-2W	\$35,318.71	\$1432.38		
Swift Run Farm LLC	02-20-0119	381313	FR-3	\$8302.50	-		
Poor Creek Farm LLC	02-20-0118	381312	FR-3	\$6918.75	-		
Calvin McGhee	02-20-0120	381314	SL-6W	\$2632.12	\$406.92		
Christina Richardson	02-20-0117	381309	SL-6W	\$47,538.71	-		
Christina Richardson	02-20-0117	381310	SL-6N	\$4342.13	\$584.52		
Tax Credit							
Austin	02-17-0264	266168	FR-3			\$951.15	
Austin	02-17-0266	266170	FR-3			\$1,041.99	
Walker	02-18-0260	305446	LE-1T			\$927.12	
Western Gailles Ranch Inc	02-18-0223	304095	SL-1			\$900.26	
Gonya	02-18-0207	302878	SL-6			\$2,190.05	
Goldmine Creek Farm, LLC	02-18-0217	303217	SL-6			\$1,481.67	
Quaker Hill	02-18-0205	302847	SL-6			\$2,293.82	
Quaker Hill	02-18-0206	302848	SL-7			\$3,582.13	
Waldrop	02-18-0211	302898	WP-4			\$2,631.69	
Windy Heights Dairy LLC	02-19-0088	331577	FR-3			\$176.41	
Nags Head Farm, LLC	02-19-0003	311868	LE-2			\$972.98	
Riverview Farms Cattle, LLC	02-19-0061	327766	SL-1			\$73.57	
Fitzgerald	02-19-0017	321355	SL-1			\$721.81	
Engel Family Farms	02-19-0064	327863	SL-1			\$226.47	

Morningstar Equine Services LLC	02-19-0063	327852	SL-6			\$1,861.39	
Embrey	02-19-0065	327880	SL-6			\$2,000.87	
Riverview Farms Cattle, LLC	02-19-0070	330545	SL-6			\$1,039.42	
White	02-19-0012	319454	SL-9			\$2,465.65	
Covert	02-18-0208	302879	SL-6			\$334.67	
Increases							
Peter Daniel	02-20-0092	379843	FR-1	\$626.25			
Joel Mangham	02-19-0121	334882	WP-2	\$1,284.30		\$1,307.89	
Joel Mangham	02-19-0137	336278	SL-6			\$1,236.95	
Panamint Farms LLC	02-20-0111	380265	WP-2W	\$5,520.00			

Urban Practices

Last Name / Business	Contract #	Practice Code	Estimated Cost Share
Lutz	02-19-016	CL	\$3,500.00
Zehr	02-19-015	CL	\$3,500.00

Septic Practices

Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share
Helbert, Jr.	02-20-0114	381304	RB-1	\$175.00
Fassero	02-20-0122	381361	RB-1	\$280.00
Smith	02-20-0121	381360	RB-1	\$175.00
McCann	02-20-0113	380325	RB-1	\$350.00
Napier	02-20-0124	381416	RB-4	\$6,000.00

MOTION: Mr. Meeks moved to approve the Consent Agenda. Mr. Easter seconded the motion, and the motion passed unanimously.

DISCUSSION ITEMS:

VASWCD Annual Meeting Updates:

Ms. Coates noted the large number of District attendees. Mr. Meeks expressed appreciation for the increased interest from Directors and staff.

Mr. Murray asked about the COIA training recordkeeper. Ms. Cross said to notify the clerk of the local jurisdiction for COIA training records, but go to the circuit court clerk for the oath of office.

Meeting Schedule for CY 2020:

Ms. Moyer noted that the Board normally meets the last Wednesday of January through November and the second Wednesday of December. She proposed the same modifications as were made in 2019 to avoid conflicts with Thanksgiving and the VASWCD Annual meeting. The following meeting dates were proposed for approval:

January 29, 2020
February 26, 2020
March 25, 2020
April 29, 2020
May 27, 2020
June 24, 2020
July 29, 2020
August 26, 2020
September 30, 2020
October 28, 2020
November 18, 2020
December 16, 2020

MOTION: Mr. Tingley moved to adopt the recommendations for the CY 2020 meeting schedule. Mr. Collins seconded the motion, and ***the motion passed unanimously.***

COOPERATING AGENCIES REPORTS:

DCR: Ms. Cross summarized information from her monthly report (*see attached report for details*). Mr. Glover shared updates on the budget bill proposed yesterday and gave an overview of recent SWCB technical assistance allocation policy changes. He encourages Districts to consider voluntary transfers if they cannot meet the 90 percent obligation threshold.

NRCS: Mr. Bayless reported that interim rules have been published to the Federal Register for public comment. They are transitioning between planning software programs.

VCE: Ms. Coates noted the handout in the packet from the SWCB meeting.

DEQ: Ms. Coates noted that the DEQ report was distributed by email.

FSA: No updates.

DOF: No updates.

TJWRPF: No updates.

STAFF REPORTS: None.

DIRECTOR REPORTS:

Mr. Meeks encouraged Directors to attend VASWCD Legislative Day on January 9.

Mr. Meeks asked the Board to consider appointment of Mr. Tingley as an Associate Director starting January 1.

MOTION: *Mr. Meeks moved to appoint Kim Tingley as an Associate Director starting January 1, 2020. Mr. Murray seconded the motion, and **the motion passed unanimously.***

ADJOURNMENT:

MOTION: *Mr. Tingley moved to adjourn the meeting. Mr. Collins seconded the motion, and **the motion passed unanimously.***

There being no further business, the meeting was adjourned at 6:50 p.m.

Submitted by: _____
Recording Secretary

Approved: _____
Chair