

**THOMAS JEFFERSON SOIL & WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**April 23, 2020**

**Present:**

*Directors:* Pratley (Chair), Bartz, Collins, Easter, Lucas, Murdoch, Murray, Thompson, Willis

*Assoc. Directors:* Cowger, Daughters

*Staff:* Coates, Hyatt, Moyer

*Agencies:* Cross (DCR)

**Absent:**

*Directors:* Campbell, Meeks, Swanson

*Assoc. Directors:* Merle-Smith, Tingley, Tweardy

The Board of Directors convened a decentralized meeting via telephone conference due to the state of emergency arising from the COVID-19 public health threat.

**CALL TO ORDER:** Mr. Pratley called the decentralized meeting to order at 2:04 p.m., noting that the meeting is proceeding under § 2.2-3708.2 and discussion is limited to the listed agenda items. Mr. Pratley then called the roll to confirm a quorum of Directors.

**ACTION ITEMS AND UPDATES:**

**Motion to proceed with agenda items under § 2.2-3708.2 on the grounds that the items must be taken up immediately to avoid the potential for irrevocable public harm**

Mr. Pratley explained the motions necessary to proceed with consideration of the agenda items under the special circumstances.

**MOTION:** Mr. Lucas moved to proceed with the agenda item Expanded FMLA and Emergency Paid Sick Leave Policy (in compliance with the Families First Coronavirus Response Act), proceeding under § 2.2-3708.2 on the grounds that the item must be taken up immediately to avoid the potential for irrevocable public harm, as the Board needs to take immediate action to adopt appropriate policies so the District is complying with federal law, and a failure to take such immediate action could result in irrevocable public harm. Mr. Thompson seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Bartz, Collins, Easter, Lucas, Murdoch, Murray, Pratley, Thompson, Willis

Nays: None

**MOTION:** Mr. Murray moved to proceed with the agenda item Emergency Septic Repair, proceeding under § 2.2-3708.2 on the grounds that the item must be taken up immediately to avoid the potential for irrevocable public harm, due to the reasons listed on the agenda (see notes column), and a failure to take such immediate action could result in irrevocable public harm. Mr. Collins seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Bartz, Collins, Easter, Lucas, Murdoch, Murray, Pratley, Thompson, Willis

Nays: None

**Expanded FMLA and Emergency Paid Sick Leave Policy (in compliance with the Families First Coronavirus Response Act):**

Mr. Pratley confirmed that all Directors reviewed the draft policy distributed by email.

**MOTION:** Mr. Lucas moved to approve the Expanded FMLA and Emergency Paid Sick Leave Policy. Mr. Murray seconded the motion. The motion passed 8-0 by the following roll call vote:  
 Ayes: Bartz, Collins, Easter, Lucas, Murdoch, Murray, Pratley, Willis  
 Nays: None  
 Absent: Mr. Thompson

Mr. Thompson was temporarily disconnected from the call at 2:11 p.m. and rejoined the meeting at 2:12 p.m.

**Emergency Septic Repair:**

Last Name	Contract Number	Instance	Practice Code	Funding Source	Notes
Hackney	02-20-0175	388292	RB-3R	WQIF District-Wide Septic	<ul style="list-style-type: none"> <li>• Toilet and tub are backing up with sewage. Can only use facilities on a limited basis.</li> <li>• Sewage is bubbling up from ground around distribution box in her yard. Property is located .36 miles from Roundabout Creek (Louisa County) and .17 miles from unnamed stream &amp; wetland.</li> <li>• Contractor has been on site to assess situation and believes she needs header lines and d-box replaced.</li> <li>• Funding not available by other means.</li> </ul>

**MOTION:** Mr. Murray moved to approve the emergency septic repair (02-20-0175). Mr. Bartz seconded the motion. The motion passed 9-0 by the following roll call vote:  
 Ayes: Bartz, Collins, Easter, Lucas, Murdoch, Murray, Pratley, Thompson, Willis  
 Nays: None

**ADJOURNMENT:**

**MOTION:** Mr. Thompson moved to adjourn the meeting. Mr. Collins seconded the motion. The motion passed 9-0 by the following roll call vote:  
 Ayes: Bartz, Collins, Easter, Lucas, Murdoch, Murray, Pratley, Thompson, Willis  
 Nays: None

There being no further business, the meeting was adjourned at 2:14 p.m.

Submitted by: \_\_\_\_\_  
*Recording Secretary*

Approved: \_\_\_\_\_  
*Chair*