

THOMAS JEFFERSON SOIL & WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
September 30, 2020

Remote Participants:

Directors: Pratley (Chair), Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Swanson, Thompson

Assoc. Directors: Daughters, Tingley

Staff: Coates, Gyurisin, Hyatt, Longanecker, Moyer

Agencies: Cross (DCR), Kirkland (NRCS)

Guests: Jim Gehlsen, Julie Jones

Absent:

Directors: Willis

Assoc. Directors: Bartz, Cowger, Merle-Smith, Twardy

The Board of Directors convened a decentralized meeting via Zoom due to the COVID-19 public health emergency.

CALL TO ORDER: Mr. Pratley called the meeting to order at 10:03 a.m.

ROLL CALL: Mr. Pratley called the roll to confirm a quorum of Directors. Attendance was confirmed as listed above. It was noted that the Soil and Water Conservation Board approved Ms. Jones' appointment and she is working to get an appointment to take the oath of office.

Motion to Conduct Electronic Meeting:

Mr. Pratley explained the necessary determination for the meeting to proceed.

MOTION: Mr. Lucas moved that the Thomas Jefferson Soil and Water Conservation District Board of Directors certify that the nature of the state of emergency caused by the COVID-19 pandemic, as declared by the Governor of Virginia, makes it impracticable or unsafe for the Board to assemble in a single physical location, and further that the purpose of the meeting, including all agenda items as reflected in the meeting's prepared agenda, is to transact or discuss business that is statutorily required or that is necessary to continue operations of the Board and the discharge of the Board's lawful purposes, duties, and responsibilities. Mr. Murray seconded the motion. The motion passed 10-0 by the following roll call vote:

Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson

Nays: None

GUEST INTRODUCTIONS: Area II Chair Jim Gehlsen shared comments on the process by which VASWCD forwards candidates to the Governor for appointment to the Soil and Water Conservation Board. Mr. Gehlsen would like to gain consensus to seek an amendment to the VASWCD bylaws to forward candidate names without preference or prejudice. Mr. Meeks agreed that the two names for each area are supposed be forwarded without bias, and the VASWCD legislative agenda includes codifying the policy that all areas will have representation on the SWCB.

ANNOUNCEMENTS: Mr. Pratley noted that the VASWCD training blitz includes the required FOIA training.

PUBLIC COMMENT: Mr. Pratley asked if any comments were received from the public. Ms. Moyer confirmed that no public comments were submitted.

ADDITIONS/CHANGES TO AGENDA: An agenda item was added regarding appointments to the Soil and Water Conservation Board.

ACTION ITEMS:

Directors Meeting Minutes:

MOTION: Mr. Thompson moved to approve the Directors Meeting Minutes for August 26, 2020, as presented. Mr. Meeks seconded the motion. The motion passed 8-0 by the following roll call vote:
Ayes: Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson
Nays: None
Not Voting: Campbell, Collins

FY20 Annual Report:

Ms. Hyatt gave an overview of the annual report and thanked staff for their submissions.

MOTION: Mr. Lucas moved to accept the FY20 Annual Report for submission to DCR. Mr. Meeks seconded the motion. The motion passed 9-0 by the following roll call vote:
Ayes: Campbell, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson
Nays: None
Not Voting: Collins

Recommendation to VSWCB to Reappoint VCE Director:

Mr. Pratley noted that Ms. Swanson has indicated she is willing to serve again. Mr. Pratley expressed appreciation for Ms. Swanson's contributions and knowledge.

MOTION: Mr. Thompson moved to recommend to the Soil and Water Conservation Board that Carrie Swanson be reappointed as the Extension appointment to the Board. Mr. Meeks seconded the motion. The motion passed 8-0 by the following roll call vote, with one abstention:
Ayes: Campbell, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Thompson
Nays: None
Abstain: Swanson
Not Voting: Collins

Agriculture Committee Report:

Mr. Thompson reported that the Agriculture Committee discussed the Agricultural Stewardship Act policy. This is the mechanism by which the public can report potential violations or concerns that someone is managing land in a way that impacts soil erosion or water quality, and then state staff and soil and water conservation districts can work together to address complaints. Mr. Thompson explained the investigation process and the District's policy to work with VDACS staff. The committee recommends approval of the policy, with Mr. Longanecker as the contact person with delegated authority to make ASA decisions.

MOTION: Mr. Meeks moved to approve the FY21 Agricultural Stewardship Act policy. Mr. Easter seconded the motion. The motion passed 10-0 by the following roll call vote:

Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson
Nays: None

Mr. Thompson summarized the Agriculture Committee meeting and reviewed projects recommended for approval, noting that they approved two project increases and several new projects. Mr. Longanecker added that they are requesting variances from DCR for two large projects, which would come back for cost-share approval next month. Mr. Thompson explained the transfer agreement where a landowner is handing over responsibility for a past project to a new operator.

Mr. Thompson related that Mr. Longanecker has worked extensively with David Bryan at DCR on the Piedmont Manor/Old Mountain Farm watering system, which had to be reengineered and rebuilt after well failures, but costs exceeded estimates due to unforeseen challenges. The committee recommends approval of \$25,438.46 in additional cost-share to cover 85 percent of the cost.

Mr. Thompson reported that staff will request a six-month extension on the equine grant to obligate funds that were released by project cancelations. Elk Creek Farm and Rob Harrison will be nominated for Clean Water Farm Awards.

Mr. Longanecker shared that 211 cover crop applications, for potential winter cover on roughly 9,300 acres of cropland, were approved for a total of \$425,000. Typically, 50 to 60 percent gets planted in a good year, so that number will go down when they evaluate in December.

MOTION: Mr. Meeks moved to accept the Agriculture Committee report. Mr. Campbell seconded the motion. The motion passed 9-0 by the following roll call vote, with one abstention:

Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murray, Pratley, Swanson, Thompson
Nays: None
Abstain: Murdoch

Mr. Murdoch abstained due to a business relationship with two participants.

MOTION: Mr. Collins moved to accept the SL-6 Practice Transfer Agreement (Contract No. 02-15-0325). Mr. Lucas seconded the motion. The motion passed 10-0 by the following roll call vote:
Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson
Nays: None

Water Resources Committee Report:

Mr. Murray reported that there was great interest in the septic program during the recent Rivanna River Conference hosted by the Rivanna River Basin Commission. The Water Resources Committee is in the process of scheduling a meeting in the near future.

Mr. Gyurisin related that the VCAP Steering Committee met last Friday, and all VCAP funding for this fiscal year has been allotted. A number of ACAP and CCAP projects will be coming to the Board for approval next month.

Ms. Hyatt reported that staff applied for \$300,000 of additional ag and septic funding for the Tye River TMDL project. They finished the district-wide septic program, the Hardware TMDL septic program is due to finish at the end of this year, and they still have the ongoing Tye septic program.

Mr. Murray commented that there was locality interest in seeking legislative support for additional district-wide septic funding.

MOTION: Mr. Meeks moved to approve the Water Resources Committee report. Mr. Thompson seconded the motion. The motion passed 10-0 by the following roll call vote:
Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson
Nays: None

Budget/Finance Committee Report:

Mr. Meeks reported that the Budget/Finance Committee reviewed August 2020 financial reports and recommended approval.

MOTION: Mr. Murray moved to accept the August 2020 financial reports. Mr. Collins seconded the motion. The motion passed 10-0 by the following roll call vote:
Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson
Nays: None

Personnel/Operations and Budget/Finance Committee Joint Meeting Report:

Mr. Meeks reported that the District has had an office in Louisa for several years. This office is next to NCRS. The landlord has indicated that he will be submitting a new lease proposal with a rental rate increase. The Personnel/Operations Committee and the Budget/Finance Committee recommend that Ms. Coates be given authority to negotiate new lease terms with the landlord and review the lease with OAG. The new lease would then come back to the full Board for a vote.

MOTION: Mr. Meeks moved to authorize Ms. Coates to move forward with negotiations on the Louisa lease. Mr. Collins seconded the motion. The motion passed 9-0 by the following roll call vote:
Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson
Nays: None
Not Voting: Thompson

Mr. Meeks related that the committees discussed an internet stipend. The Personnel/Operations Committee and the Budget/Finance Committee recommend allowing staff to submit reimbursement requests for any increase in internet costs during the time period that staff have to work at home, and the request would require documentation of the increase. The one instance that exists at this point would be a \$20-per-month reimbursement.

Ms. Swanson asked if staff have the option of working in the office. Ms. Coates replied that COVID guidelines and procedures limit the number of people in the office, so staff rotate depending on who needs the office on what day. Ms. Coates said the limit is three people, with no more than two on a side, and working from home is the priority.

Ms. Coates explained that this would only cover those who had an additional expense they otherwise would not have had. Mr. Pratley noted this would go away after the COVID situation and would not apply to someone voluntarily wishing to work from home in the future.

MOTION: Mr. Meeks moved to approve internet reimbursement. Mr. Collins seconded the motion. The motion passed 10-0 by the following roll call vote:
Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson
Nays: None

Personnel/Operations Committee Report:

Ms. Coates noted that job descriptions are under review, as DCR requires annually. Ms. Coates has circulated COVID guidelines and procedures to staff, but the Admin/Ops training recommends that the Board adopt a formal policy. Ms. Coates offered to bring a COVID policy to the Board in October or ask for authorization for the District Manager to set the policy. Ms. Daughters suggested something simple to tie the Board policy to an understanding that the District will adhere to all federal, state, and local guidelines. Mr. Pratley asked Ms. Coates to bring back a simple policy for consideration at the October meeting, and he thanked Ms. Coates and Ms. Daughters for their work on this.

Climate Committee Report:

Mr. Thompson reported that the Climate Committee has focused on moving forward with the Virginia Healthy Soils Program legislative agenda item. The VASWCD Legislative Committee included the item on the proposed legislative agenda, despite some pushback due to concerns about reduced state revenues, but the VASWCD Board rejected the item yesterday and moved it to the policy book instead. Mr. Thompson thanked Mr. Meeks for his support during that meeting. Mr. Meeks said there is an opportunity to get this back on the legislative agenda at the annual meeting in December, and there was a fair amount of support amongst non-voting attendees yesterday. Mr. Meeks thinks this is more a legislative matter than a policy matter. Discussion ensued about how to work with partners who share an interest in this work. Mr. Meeks expressed appreciation for Mr. Bartz's participation in the meeting yesterday and suggested asking Mr. Gehlsen to include the topic on the November Area II meeting agenda.

MOTION: Mr. Collins moved to accept the Climate Committee report and ask Mr. Gehlsen to include the Virginia Healthy Soils Program on the Area II meeting agenda. Mr. Thompson seconded the motion. The motion passed 10-0 by the following roll call vote:

Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson

Nays: None

Mr. Pratley asked the Board to return to the previous committee reports for adoption.

MOTION: Mr. Meeks moved to adopt the Personnel/Operations Committee report. Mr. Lucas seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson

Nays: None

Not Voting: Collins

Mr. Meeks noted that the Board voted on all actions from the Budget/Finance Committee and its joint meeting with the Personnel/Operations Committee.

Dam Committee Report:

Mr. Lucas reported that the Route 15 dams were mowed again and the contractor is doing a very good job. Monitor installation has been put out for bids. They have been fortunate to have no problems or issues with the dams during recent rains, and he hopes to have the monitors in shortly.

MOTION: Mr. Meeks moved to accept the Dam Committee report. Mr. Collins seconded the motion. The motion passed 10-0 by the following roll call vote:

Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson
 Nays: None

Soil and Water Conservation Board Appointment Process:

Mr. Gehlsen explained that he is seeking consensus to put the topic up for a vote at the Area II meeting. Mr. Campbell asked for clarification, as his understanding was that two candidate names were submitted to the Governor’s Office. Mr. Gehlsen said two names were submitted by VASWCD but with preference was towards one name, and all three candidates were superbly qualified. Mr. Meeks noted that there is a procedure to amend the VASWCD bylaws. Mr. Gehlsen responded to questions, explaining that the membership forwarded the two final names to VASWCD at last year’s annual meeting and VASWCD then got approval from Farm Bureau and FSA and forwarded those names to the Governor with preference towards one.

Mr. Pratley asked Mr. Gehlsen to confirm that he is asking to amend the VASWCD bylaws to put the candidates out there with no favoritism or prejudice of any kind. Mr. Gehlsen replied affirmatively.

MOTION: Mr. Murray moved to support changing the policy so that when they put forward two candidates they do so without prejudice. Mr. Meeks seconded the motion. The motion passed 10-0 by the following roll call vote:

Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson
 Nays: None

Ms. Cross read the bylaw amendment process, which requires 60-day advance notice to District chairs. Mr. Gehlsen said he was hoping to get a vote to go forward at the Area II meeting but that would be less than 60 days prior to the annual meeting, so he may proceed with the notification letters. Mr. Gehlsen also noted the need for candidates for Area II chair and vice chair. Mr. Meeks noted that Mr. Gehlsen is running for vice president of the VASWCD Educational Foundation.

CONSENT AGENDA

1. **Committee Minutes:** Agriculture Committee (9-23-20); Budget/Finance Committee (8-26-20)
2. **Consent Items:** Agriculture Cost Share and Tax Credits (see attached list)

Agriculture Practices

Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share	Potential Tax Credit	Final Tax Credit	Conservation Plan Approval
Greg Jackson	02-21-0035	417703	CCI-SL-6W	\$3,325.00	N/A		
Stephen Levine	02-21-0034	417563	CCI- SL-6W	\$11,595.00	N/A		
Layton Page	02-21-0038	417964	SL-6W 35’	\$47,300.88	N/A		Yes
Thomas Epps	02-21-0042	418394	CCI-SL-6W	\$21,637.50	N/A		
Spencer Young	02-21-0050	418840	CCI-SL-6N	\$14,147.50			
Spencer Young	02-21-0050	418842	CCI-SL-6W	\$2,775.00			
Spencer Young	02-21-0050	418839	SL-6W	\$4,875.99	\$191.59		Yes
Spencer Young	02-21-0050	418923	WP-2N	\$1,260.00	\$135.00		Yes

Riverview Cattle Farms	02-21-0048	418787 418785	SL-1	\$1,756.63 \$1,768.13	\$95.47 \$96.09		Yes Yes
Chris Waldrop	02-21-0049	418835	SL-1	\$9,968.75	N/A		Yes
Leon Perkins	02-21-0047	418784	SL-1	\$2,967.00	\$161.25		Yes
Panamint Farm	02-21-0052	418928	WP-2W	\$45,110.40	\$1119.40		Yes
Wild Oats Farm	02-21-0051	418925	WP-2W	\$17,433.60	N/A		Yes
Increases							
Samuel Page	02-20-0179	388217	SL-6W 35'	\$12,441.36			
Hueston	EQ-19-002	N/A	Compost Facility	\$3,426.65			
Variance Requests							
Anne Wood	02-21-0044	418457	SL-6W-50'				
Triple 2 Farms LLC	02-21-0046	418709	SL-6W-35'				

Cover Crop Practices

Last Name	Business	Contract Number	BMP_ID	Practice Code	Total Estimated Cost Share Payment	Potential Tax Credit
	Abell Brothers	02-21-0023	415891	SL-8B	\$1,285.00	N/A
	Abell Brothers	02-21-0023	415850	SL-8B	\$905.00	N/A
	Abell Brothers	02-21-0023	415876	SL-8H	\$186.00	N/A
	Abell Brothers	02-21-0023	415895	SL-8	\$426.00	N/A
	Burnley Farm	02-21-0022	415845	SL-8	\$1,407.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417850	SL-8B	\$1,485.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417851	SL-8B	\$2,480.00	N/A
	Charlottesville Farms, Inc	02-21-0036	418380	SL-8B	\$2,715.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417846	SL-8B	\$4,190.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417840	SL-8B	\$4,950.00	N/A
	Charlottesville Farms, Inc	02-21-0036	418385	SL-8B	\$3,000.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417838	SL-8B	\$2,800.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417837	SL-8B	\$2,260.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417842	SL-8B	\$1,525.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417845	SL-8B	\$3,155.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417829	SL-8B	\$3,660.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417830	SL-8B	\$1,765.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417859	SL-8B	\$5,875.00	N/A
	Charlottesville Farms, Inc	02-21-0036	418391	SL-8B	\$4,465.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417848	SL-8B	\$1,905.00	N/A

	Charlottesville Farms, Inc	02-21-0036	417841	SL-8B	\$875.00	N/A
	Charlottesville Farms, Inc	02-21-0036	418387	SL-8B	\$1,210.00	N/A
	Charlottesville Farms, Inc	02-21-0036	418396	SL-8B	\$900.00	N/A
	Charlottesville Farms, Inc	02-21-0036	418034	SL-8B	\$725.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417839	SL-8B	\$675.00	N/A
	Charlottesville Farms, Inc	02-21-0036	418393	SL-8B	\$380.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417856	SL-8B	\$5,055.00	N/A
	Charlottesville Farms, Inc	02-21-0036	417844	SL-8B	\$2,815.00	N/A
	D. S. Terrell Inc	02-21-0025	416188	SL-8B	\$8,238.00	N/A
	D. S. Terrell Inc	02-21-0025	416191	SL-8B	\$9,156.00	N/A
	D. S. Terrell Inc	02-21-0025	416190	SL-8B	\$1,200.00	N/A
	D. S. Terrell Inc	02-21-0025	416189	SL-8B	\$768.00	N/A
	D. S. Terrell Inc	02-21-0025	416187	SL-8B	\$1,122.00	N/A
	Double L Farms LLC	02-21-0041	418062	SL-8B	\$1,962.00	N/A
	Double L Farms LLC	02-21-0041	418379	SL-8B	\$1,302.00	N/A
	Double L Farms LLC	02-21-0041	418371	SL-8B	\$840.00	N/A
	Double L Farms LLC	02-21-0041	418377	SL-8B	\$708.00	N/A
	Double L Farms LLC	02-21-0041	418382	SL-8B	\$570.00	N/A
	Double L Farms LLC	02-21-0041	418376	SL-8B	\$486.00	N/A
	Double L Farms LLC	02-21-0041	418051	SL-8B	\$234.00	N/A
	Double L Farms LLC	02-21-0041	418375	SL-8B	\$120.00	N/A
	Double L Farms LLC	02-21-0041	418384	SL-8H	\$580.00	N/A
	Double L Farms LLC	02-21-0041	418035	SL-8H	\$452.00	N/A
	Double L Farms LLC	02-21-0041	418038	SL-8H	\$444.00	N/A
	Double L Farms LLC	02-21-0041	418044	SL-8H	\$312.00	N/A
	Double L Farms LLC	02-21-0041	418048	SL-8H	\$100.00	N/A
	Double L Farms LLC	02-21-0041	418270	SL-8H	\$156.00	N/A
	Engel Farms Inc.	02-21-0043	418412	SL-8B	\$14,435.00	N/A
	Engel Farms Inc.	02-21-0043	418401	SL-8B	\$12,750.00	N/A
	Engel Farms Inc.	02-21-0043	418407	SL-8B	\$9,635.00	N/A
	Engel Farms Inc.	02-21-0043	418411	SL-8B	\$8,695.00	N/A
	Engel Farms Inc.	02-21-0043	418404	SL-8B	\$6,340.00	N/A
	Engel Farms Inc.	02-21-0043	418398	SL-8B	\$6,065.00	N/A
	Engel Farms Inc.	02-21-0043	418413	SL-8B	\$5,955.00	N/A
	Quaker Hill Farm	02-21-0011	413254	SL-8H	\$3,316.00	N/A
	Quaker Hill Farm	02-21-0011	413258	SL-8H	\$1,832.00	N/A
	Quaker Hill Farm	02-21-0011	413251	SL-8H	\$1,604.00	N/A
	Quaker Hill Farm	02-21-0011	413259	SL-8H	\$1,200.00	N/A
	Quaker Hill Farm	02-21-0011	413246	SL-8H	\$980.00	N/A
	Quaker Hill Farm	02-21-0011	413247	SL-8H	\$348.00	N/A
	Quaker Hill Farm	02-21-0011	413245	SL-8H	\$1,158.00	N/A

	Quaker Hill Farm	02-21-0011	413252	SL-8H	\$606.00	N/A
	Quaker Hill Farm	02-21-0011	413257	SL-8H	\$526.00	N/A
	Quaker Hill Farm	02-21-0011	413262	SL-8H	\$328.00	N/A
	Quaker Hill Farm	02-21-0011	413261	SL-8H	\$452.00	N/A
	Quaker Hill Farm	02-21-0011	413260	SL-8H	\$488.00	N/A
	Quaker Hill Farm	02-21-0011	413253	SL-8H	\$336.00	N/A
	Quaker Hill Farm	02-21-0011	413339	SL-8H	\$254.00	N/A
	Quaker Hill Farm	02-21-0011	413250	SL-8H	\$360.00	N/A
	Quaker Hill Farm	02-21-0011	413255	SL-8H	\$290.00	N/A
	Quaker Hill Farm	02-21-0011	413256	SL-8H	\$322.00	N/A
	Quaker Hill Farm	02-21-0011	413248	SL-8H	\$200.00	N/A
	Riverview Farms Cattle, LLC	02-21-0024	415866	SL-8B	\$890.00	N/A
	Riverview Farms Cattle, LLC	02-21-0024	415886	SL-8B	\$690.00	N/A
	Riverview Farms Cattle, LLC	02-21-0024	415869	SL-8B	\$300.00	N/A
	Seamans Orchard	02-21-0031	416910	SL-8	\$1,506.00	N/A
	Seamans Orchard	02-21-0031	416906	SL-8	\$1,530.00	N/A
	Seamans Orchard	02-21-0031	416908	SL-8	\$600.00	N/A
	Silver Creek Orchards	02-21-0045	418473	SL-8B	\$140.00	N/A
	WRF18 LLC	02-21-0027	416917	SL-8B	\$5,730.00	N/A
	WRF18 LLC	02-21-0027	416233	SL-8B	\$5,472.00	N/A
	WRF18 LLC	02-21-0027	416239	SL-8B	\$3,714.00	N/A
	WRF18 LLC	02-21-0027	416238	SL-8B	\$1,446.00	N/A
	WRF18 LLC	02-21-0027	416235	SL-8B	\$900.00	N/A
	WRF18 LLC	02-21-0027	416232	SL-8B	\$930.00	N/A
	WRF18 LLC	02-21-0027	416240	SL-8B	\$744.00	N/A
	WRF18 LLC	02-21-0027	416915	SL-8B	\$1,110.00	N/A
	WRF18 LLC	02-21-0027	416231	SL-8B	\$1,188.00	N/A
	WRF18 LLC	02-21-0027	416242	SL-8B	\$1,602.00	N/A
	WRF18 LLC	02-21-0027	416234	SL-8B	\$786.00	N/A
	WRF18 LLC	02-21-0027	416338	SL-8B	\$396.00	N/A
	WRF18 LLC	02-21-0027	416246	SL-8B	\$480.00	N/A
	WRF18 LLC	02-21-0027	416236	SL-8B	\$390.00	N/A
	WRF18 LLC	02-21-0027	416241	SL-8B	\$510.00	N/A
	WRF18 LLC	02-21-0027	416331	SL-8B	\$306.00	N/A
	WRF18 LLC	02-21-0027	416337	SL-8B	\$438.00	N/A
	WRF18 LLC	02-21-0027	416237	SL-8B	\$198.00	N/A
	WRF18 LLC	02-21-0027	416245	SL-8B	\$240.00	N/A
Brooking	Early Dawn Dairy, Inc	02-21-0012	413322	SL-8B	\$5,785.00	N/A
Brooking	Early Dawn Dairy, Inc	02-21-0012	413324	SL-8B	\$2,505.00	N/A
Brooking	Early Dawn Dairy, Inc	02-21-0012	413321	SL-8B	\$1,075.00	N/A
Brooking	Early Dawn Dairy, Inc	02-21-0012	413325	SL-8B	\$2,250.00	N/A

Brooking	Early Dawn Dairy, Inc	02-21-0012	413320	SL-8B	\$455.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416197	SL-8H	\$1,432.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416253	SL-8H	\$1,170.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416259	SL-8H	\$1,316.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416328	SL-8H	\$1,018.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416200	SL-8H	\$656.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416202	SL-8H	\$612.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416346	SL-8H	\$252.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416340	SL-8H	\$284.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416195	SL-8H	\$544.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416343	SL-8H	\$104.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416349	SL-8H	\$70.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416353	SL-8H	\$138.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416344	SL-8H	\$36.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416201	SL-8H	\$284.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416354	SL-8H	\$250.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416334	SL-8H	\$100.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416326	SL-8H	\$106.00	N/A
Coleman	Douglas Coleman Farms, LLC	02-21-0026	416199	SL-8H	\$24.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413877	SL-8H	\$1,856.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413871	SL-8H	\$1,262.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413873	SL-8H	\$1,116.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413882	SL-8H	\$778.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413884	SL-8H	\$896.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413872	SL-8H	\$320.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413876	SL-8H	\$732.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413875	SL-8H	\$570.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413874	SL-8H	\$518.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413881	SL-8H	\$430.00	N/A
Coleman	Duckinghole Creek Farm Inc	02-21-0013	413883	SL-8H	\$100.00	N/A
Coleman	JA Coleman Bros	02-21-0037	417976	SL-8B	\$1,380.00	N/A
Coleman	JA Coleman Bros	02-21-0037	418000	SL-8B	\$450.00	N/A
Coleman	JA Coleman Bros	02-21-0037	417974	SL-8H	\$244.00	N/A
Coleman	JA Coleman Bros	02-21-0037	417971	SL-8H	\$270.00	N/A
Coleman	JA Coleman Bros	02-21-0037	417968	SL-8H	\$100.00	N/A
Coleman	JA Coleman Bros	02-21-0037	417966	SL-8H	\$122.00	N/A
Davis	Bellair Produce LLC	02-21-0016	415169	SL-8	\$795.00	N/A
Farmer		02-21-0039	418003	SL-8B	\$1,485.00	N/A
Farmer		02-21-0039	418004	SL-8B	\$2,540.00	N/A
Fitzgerald, III		02-21-0015	415042	SL-8B	\$12,897.00	N/A
Fitzgerald, III		02-21-0015	415099	SL-8B	\$2,460.00	N/A

Fitzgerald, III		02-21-0015	414972	SL-8B	\$5,202.00	N/A
Fitzgerald, III		02-21-0015	415100	SL-8B	\$4,107.00	N/A
Fitzgerald, III		02-21-0015	415063	SL-8B	\$4,728.00	N/A
Fitzgerald, III		02-21-0015	415065	SL-8B	\$3,741.00	N/A
Fitzgerald, III		02-21-0015	415052	SL-8B	\$1,446.00	N/A
Fitzgerald, III		02-21-0015	415028	SL-8B	\$1,593.00	N/A
Fitzgerald, III		02-21-0015	415026	SL-8B	\$2,766.00	N/A
Fitzgerald, III		02-21-0015	414993	SL-8B	\$2,328.00	N/A
Fitzgerald, III		02-21-0015	415010	SL-8B	\$1,056.00	N/A
Fitzgerald, III		02-21-0015	415064	SL-8B	\$2,772.00	N/A
Fitzgerald, III		02-21-0015	415051	SL-8B	\$543.00	N/A
Fitzgerald, III		02-21-0015	415062	SL-8B	\$522.00	N/A
Fitzgerald, III		02-21-0015	415101	SL-8B	\$390.00	N/A
Fitzgerald, III		02-21-0015	415103	SL-8B	\$216.00	N/A
Fitzgerald, III		02-21-0015	415102	SL-8B	\$372.00	N/A
Fitzgerald, III		02-21-0015	415024	SL-8B	\$138.00	N/A
Fitzgerald, III		02-21-0015	415037	SL-8B	\$102.00	N/A
Fitzgerald, III		02-21-0015	415049	SL-8	\$2,031.00	N/A
Fitzgerald, III		02-21-0015	414909	SL-8	\$1,605.00	N/A
Fitzgerald, III		02-21-0015	415038	SL-8	\$222.00	N/A
Goodwin III		02-21-0018	415250	SL-8	\$747.00	N/A
Goodwin III		02-21-0018	415241	SL-8	\$1,464.00	N/A
Goodwin III		02-21-0018	415253	SL-8	\$417.00	N/A
Goodwin III		02-21-0018	415245	SL-8	\$348.00	N/A
Goodwin III		02-21-0018	415243	SL-8	\$216.00	N/A
Kean		02-21-0029	416414	SL-8H	\$150.00	N/A
Kean		02-21-0029	416415	SL-8H	\$274.00	N/A
Kirby		02-21-0010	411998	SL-8B	\$4,734.00	N/A
Kirby		02-21-0010	412000	SL-8B	\$1,914.00	N/A
Kirby		02-21-0010	412009	SL-8B	\$2,628.00	N/A
Kirby		02-21-0010	412445	SL-8B	\$1,086.00	N/A
Kirby		02-21-0010	412007	SL-8B	\$912.00	N/A
Kirby		02-21-0010	412006	SL-8B	\$708.00	N/A
Kirby		02-21-0010	412002	SL-8B	\$13,272.00	N/A
Kirby		02-21-0010	412008	SL-8B	\$2,430.00	N/A
Kirby		02-21-0010	412005	SL-8B	\$1,266.00	N/A
Kirby		02-21-0010	412004	SL-8B	\$7,170.00	N/A
Kirby		02-21-0010	411999	SL-8B	\$1,800.00	N/A
Kirby		02-21-0010	412003	SL-8B	\$612.00	N/A
Kirby		02-21-0010	412001	SL-8B	\$8,778.00	N/A
Lundgren		02-21-0032	416974	SL-8B	\$14,922.00	N/A

Lundgren		02-21-0032	416973	SL-8B	\$7,686.00	N/A
Lundgren		02-21-0032	416972	SL-8B	\$5,376.00	N/A
Lundgren		02-21-0032	416970	SL-8B	\$1,716.00	N/A
Lundgren		02-21-0032	416969	SL-8B	\$1,794.00	N/A
Lundgren		02-21-0032	416971	SL-8B	\$12,906.00	N/A
Madison		02-21-0033	416993	SL-8B	\$464.00	N/A
Musick	Sherwood Farms	02-21-0019	415327	SL-8H	\$750.00	N/A
Perkins		02-21-0030	416419	SL-8H	\$490.00	N/A
Reynolds		02-21-0040	418025	SL-8H	\$504.00	N/A
Reynolds		02-21-0040	418027	SL-8	\$195.00	N/A
Stover	Stover Farms LLC	02-21-0021	415678	SL-8B	\$4,524.00	N/A
Stover	Stover Farms LLC	02-21-0021	415677	SL-8B	\$3,834.00	N/A
Stover	Stover Farms LLC	02-21-0021	415683	SL-8B	\$1,824.00	N/A
Stover	Stover Farms LLC	02-21-0021	415689	SL-8B	\$1,074.00	N/A
Stover	Stover Farms LLC	02-21-0021	415710	SL-8B	\$2,406.00	N/A
Stover	Stover Farms LLC	02-21-0021	415698	SL-8B	\$2,004.00	N/A
Stover	Stover Farms LLC	02-21-0021	415684	SL-8B	\$2,250.00	N/A
Stover	Stover Farms LLC	02-21-0021	415685	SL-8B	\$2,046.00	N/A
Stover	Stover Farms LLC	02-21-0021	415706	SL-8B	\$1,038.00	N/A
Terrell		02-21-0028	416406	SL-8B	\$2,628.00	N/A
Terrell		02-21-0028	416403	SL-8B	\$1,314.00	N/A
Terrell		02-21-0028	416402	SL-8B	\$708.00	N/A
Terrell		02-21-0028	416405	SL-8B	\$2,880.00	N/A
Terrell		02-21-0028	416404	SL-8B	\$654.00	N/A
Troxell	Troxell Farms Inc	02-21-0020	415371	SL-8B	\$5,210.00	N/A
Troxell	Troxell Farms Inc	02-21-0020	415370	SL-8H	\$400.00	N/A
Wood	Slate River Enterprises, LLC	02-21-0014	413887	SL-8B	\$2,751.00	N/A

MOTION: Mr. Meeks moved to approve the Consent Agenda. Mr. Lucas seconded the motion. The motion passed 9-0 by the following roll call vote, with one abstention:

Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murray, Pratley, Swanson, Thompson

Nays: None

Abstain: Murdoch

RATIFICATION AGENDA:**1. Ratification List:** Personnel/Operations Committee; Agriculture Committee (see attached list)

Ratification Agenda - September 30, 2020				
Item	Delegated Authority	Topic		Approval Date
Personnel/Operations Committee				
1	Pratley	Approval	TJSWCD Nomination for Steven Meeks to VASWCD Bobby Wilkinson District Director Award 2020	9/9/20
Agriculture Committee				
Item	Delegated Authority	Topic		Approval Date
2	Thompson	Approval	Tye River, Hat Creek, Rucker Run and Piney River TMDL Grant Request for Applications	8/31/20

Mr. Pratley called attention to the award nomination packet for Mr. Meeks.

MOTION: Mr. Thompson moved to adopt the Ratification Agenda. Mr. Collins seconded the motion. The motion passed 9-0 by the following roll call vote, with one abstention:

Ayes: Campbell, Collins, Easter, Lucas, Murdoch, Murray, Pratley, Swanson, Thompson

Nays: None

Abstain: Meeks

COOPERATING AGENCIES REPORTS:

DCR: Ms. Cross summarized information from her monthly written report and shared other items of interest. Spot checks are finished, and Ms. Eiserman is following up with producers to ensure repairs are done. Administrative reviews were completed and case files looked great. Localities must be notified by letter regarding the Extension appointment. Director FOIA training is scheduled for December 15 at 3:00 p.m. There is no indication at this point regarding state budget changes for SWCDs. Ms. Cross encouraged participation in the virtual training blitz. DCR cannot provide Clean Water Farm Award signs this year due to budget constraints; signs will be available for purchase. Ms. Cross noted SWCB membership changes. She also noted the need for candidates for Area II chair and vice chair.

NRCS: Mr. Kirkland provided an update on federal programs. Approvals were delayed but they obligated all funding in Q4, including a little under \$600,000 in EQIP funding within the District through 25 contracts. They also had three new CSP contracts and several CREP re-enrollments. Mr. Kirkland looks forward to working with the District on CSP through the NACD grant agreement. The Louisa USDA Service Center is in a phase one status for COVID office operations; telework is strongly encouraged, social distancing and masks are required in the office, and no visitors are allowed in the office. FSA had a large signup for the first round of the Coronavirus Food Assistance Program, and a second round has been announced with a deadline of December 11. Dr. Edwin Martinez is the new state conservationist.

VCE: Ms. Swanson related that VCE staff are working remotely up to three days a week and staggering office time. Programming is mostly online, but she is doing farm visits. There are a few slots left for the

upcoming well-water testing. She is working on an online course for private pesticide applicators this fall.

DEQ: DEQ provided the attached written report. Mr. Pratley highlighted items of interest.

FSA: No updates.

TJWRPF: No updates.

VASWCD/NACD: Mr. Meeks reported that NACD will meet later this month to decide on the format for the annual meeting in February. The Southeast Region had a Zoom meeting on September and elected officers, and Mr. Meeks was elected vice chair of the Southeast Region. VASWCD met yesterday, primarily discussing the legislative agenda and annual meeting plans.

STAFF REPORTS:

Ms. Coates called attention to the site visit log and staff newsletter. She welcomed Directors to submit their activities to highlight in the newsletter. Ms. Coates related that she got feedback from a member of the public that the District should consider changing its name, as did the Thomas Jefferson Health District and Planning District Commission, and the Health District is changing its name effective January 2021. Ms. Coates expressed appreciation to Directors and staff for their efforts in keeping the District functioning during a time with a lot of changes.

DIRECTOR REPORTS:

Mr. Pratley shared that he had the honor of nominating Mr. Thompson for a Champion of the Chesapeake award from the Chesapeake Conservancy.

ADJOURNMENT:

MOTION: Ms. Swanson moved to adjourn the meeting. Mr. Meeks seconded the motion. The motion passed 10-0 by the following roll call vote:

Ayes: Campbell, Collins, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Swanson, Thompson

Nays: None

There being no further business, the meeting was adjourned at 12:31 p.m.

Submitted by: _____
Recording Secretary

Approved: _____
Chair