

**THOMAS JEFFERSON SOIL & WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**June 29, 2022**

**Remote Participants:**

*Directors:* Joseph Thompson (Chair), Mark Campbell, David Collins (joined at 10:10 a.m.), Carolyn Daughters, John Easter, Stephen Lucas (joined at 10:04 a.m.), Steven Meeks, Angus Murdoch, Lonnie Murray, Thomas Pratley

*Assoc. Directors:* Navarre Bartz, Kelsey Cowger, Mark Wastler

*Staff:* Anne Coates, Luke Longanecker, Amy Moyer

*Agencies:* Debbie Cross (DCR), Kory Kirkland (NRCS)

*Guests:* Eric Morris

**Absent:**

*Directors:* Enrique Hernandez, Julie Jones

The Board of Directors convened a decentralized meeting via Zoom due to the COVID-19 public health emergency.

**CALL TO ORDER:** Mr. Thompson called the meeting to order at 10:01 a.m.

**ROLL CALL:** Ms. Moyer called the roll to confirm a quorum of Directors. Director attendance was confirmed as listed above.

**Motion to Conduct Electronic Meeting:**

**MOTION:** Ms. Daughters moved that the Thomas Jefferson Soil and Water Conservation District Board of Directors certify that the nature of the local state of emergency caused by the COVID-19 pandemic, as declared by the City of Charlottesville, makes it impracticable or unsafe for the Board to assemble in a single physical location, and further that the purpose of the meeting, including all agenda items as reflected in the meeting's prepared agenda, is to transact or discuss business that is statutorily required or that is necessary to continue operations of the Board and the discharge of the Board's lawful purposes, duties, and responsibilities. Mr. Pratley seconded the motion. The motion passed 8-0 by the following roll call vote:

Ayes: Campbell, Daughters, Easter, Meeks, Murdoch, Murray, Pratley, Thompson

Nays: None

Absent: Collins, Lucas

**STAFF, PARTNERS, and GUESTS PRESENT:** Staff, partners, and guests present were identified as listed above.

**ANNOUNCEMENTS:** None.

**PUBLIC COMMENT:** None.

**ADDITIONS/CHANGES TO AGENDA:** None.

**ACTION ITEMS:**

**Directors Meeting Minutes:**

**MOTION:** Mr. Lucas moved to approve the Directors Meeting Minutes for May 25, 2022. Mr. Easter seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Daughters, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Thompson

Nays: None

Absent: Collins

**Budget/Finance Committee Report:**

Mr. Meeks reported that the Budget/Finance Committee did not meet this month. Financial reports were provided to Committee members.

*Treasurer's Report and Financial Statements – May 2022:*

**MOTION:** Mr. Lucas moved to approve the Treasurer's report and financial reports. Mr. Easter seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Daughters, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Thompson

Nays: None

Absent: Collins

**Legislative Committee Report:**

Mr. Campbell reported that the Legislative Committee reviewed and updated the legislative items submitted last year. He then summarized the seven topics included on the final list.

*Legislative Agenda for Area II:*

**MOTION:** Mr. Pratley moved to approve the legislative agenda for submission to Area II. Mr. Meeks seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Collins, Daughters, Easter, Lucas, Meeks, Murray, Pratley, Thompson

Nays: None

Not Voting: Murdoch

**Agriculture Committee Report:**

Mr. Lucas reported on the Agriculture Committee's consideration of VACS approvals, the carryover report, Shenandoah Valley SWCD's request for a letter of support for changes to the animal waste specification, and increased cost-share participant caps. He noted that the District obligated over 90 percent of its VACS allocation for FY22.

Mr. Longanecker shared that staff is currently evaluating costs for cost list approval in July.

*BMP Carryover Report:*

**MOTION:** Mr. Pratley moved to approve the BMP carryover report. Ms. Daughters seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Collins, Daughters, Easter, Lucas, Meeks, Murdoch, Murray, Pratley, Thompson

Nays: None

Not Voting: Campbell

**Water Resources Committee Report:**

Mr. Lucas reported on the Water Resources Committee's review of septic and CAP approvals.

**MOTION:** Mr. Murray moved to approve the Water Resources Committee report. Mr. Meeks seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Collins, Daughters, Easter, Lucas, Murdoch, Murray, Pratley, Thompson

Nays: None

Not Voting: Meeks

**Director Appointments:**

*At-Large Appointment:*

Mr. Thompson noted that the at-large position is currently held by Mr. Easter. Mr. Easter indicated that he would like to be reappointed.

**MOTION:** Mr. Collins moved to recommend reappointment of John Easter by the Soil and Water Conservation Board. Mr. Murray seconded the motion. The motion passed 8-0 by the following roll call vote:

Ayes: Campbell, Collins, Daughters, Lucas, Murdoch, Murray, Pratley, Thompson

Nays: None

Not Voting: Easter, Meeks

*Consider Establishing a Process for Appointment:*

Mr. Thompson related that they will have an opening due to Mr. Murray's resignation, and multiple individuals are interested. He welcomed suggestions for a process for considering multiple candidates.

Ms. Cross commented that Northern Virginia SWCD conducts interviews similar to those for staff positions. She recommended a committee of three or four Directors to bring a recommendation to the Board.

Mr. Murray asked the Board to take into consideration the absence that will be created on the Water Resources Committee and its need for a chair.

Mr. Pratley agreed with an ad hoc committee and a short questionnaire. Ms. Cross suggested posting to the District's website with a deadline. Mr. Pratley and Ms. Daughters noted that there is precedent for recommending Associate Directors for appointment.

Directors agreed to post an announcement, invite candidates to interview, and then bring a recommendation of at least two individuals to the Board for consideration. Mr. Thompson, Mr. Meeks, Mr. Lucas, and Mr. Campbell offered to serve on an ad hoc committee for this purpose.

*Director Resignation – Lonnie Murray:*

Mr. Murray related that he has been appointed to the Albemarle County Planning Commission. Given the additional time commitment and potential conflict of interest, Mr. Murray is resigning as a District Director. Mr. Murray encouraged the Board to appoint a new member in his place on the Rivanna River Basin Commission and the Virginia Noxious Weeds Advisory Committee.

Mr. Thompson thanked Mr. Murray for his service. Mr. Murray would like to serve as a non-voting Associate Director.

**MOTION:** Mr. Meeks moved to regretfully accept Lonnie Murray's resignation from the Board. Ms. Daughters seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Collins, Daughters, Easter, Lucas, Meeks, Murdoch, Pratley, Thompson

Nays: None  
Abstain: Murray

Mr. Murray's resignation took effect upon Board acceptance.

**MOTION:** Mr. Lucas moved to appoint Lonnie Murray as an Associate Director. Mr. Meeks seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Collins, Daughters, Easter, Lucas, Meeks, Murdoch, Pratley, Thompson  
Nays: None

**DCR Grant Agreements for FY23 – Authorize Board Chair to Sign:**

Mr. Thompson noted that DCR grant agreements are not yet available due to the late passage of the state budget. He requested delegated authority to sign the agreements before the next meeting.

**MOTION:** Mr. Meeks moved to authorize Mr. Thompson to sign the FY23 DCR grant agreements. Mr. Pratley seconded the motion. The motion passed 8-0 by the following roll call vote:

Ayes: Campbell, Collins, Daughters, Easter, Lucas, Meeks, Murdoch, Pratley  
Nays: None  
Abstain: Thompson

**Thomas Jefferson Water Resources Protection Foundation:**

*Recommendation to City of Charlottesville for Director Appointment – Dr. Aaron Mills:*

Mr. Thompson related that a Foundation Director brought forward Dr. Aaron Mills, a retired professor at the University of Virginia, as a potential appointee to the Foundation Board to represent the City of Charlottesville.

**MOTION:** Mr. Collins moved to recommend Dr. Aaron Mills to the City of Charlottesville for appointment as a City representative on the Foundation Board. Mr. Meeks seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Collins, Daughters, Easter, Lucas, Murdoch, Murray, Pratley, Thompson  
Nays: None

Mr. Thompson shared that he will be meeting with the Watts Farm property owners regarding expanding their easement.

**CONSENT AGENDA**

1. **Committee Minutes:** Agriculture Committee (6/21/22); Legislative Committee (6/20/22); Water Resources Committee (6/21/22)
2. **Consent Items:** Septic Cost-Share, Urban Cost-Share (see attached list)

**CONSENT AGENDA (cont'd.)**

6/29/2022

**Urban Practices**

<b>Last Name / Business</b>	<b>Contract #</b>	<b>Practice Code</b>	<b>Estimated Cost Share</b>	<b>Funding Source</b>
Kendrick	02-22-010	RG	\$3,500.00	VCAP

**Septic Practices**

<b>Last Name</b>	<b>Contract #</b>	<b>Instance</b>	<b>Practice Code</b>	<b>Estimated Cost Share</b>
Jacobs	02-22-0117	477286	RB-1	\$ 210.00
Dodson	02-22-0100	475914	RB-4P	\$ 10,192.18

**MOTION:** Mr. Meeks moved to approve the Consent Agenda. Mr. Pratley seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Collins, Daughters, Easter, Lucas, Murdoch, Murray, Pratley, Thompson

Nays: None

**RATIFICATION AGENDA:**

- Ratification List:** Agriculture Committee, Water Resources Committee (see attached list)

Ratification Agenda - June 29, 2022										
Item	Delegated Authority	Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share	Potential Tax Credit	Final Tax Credit	Conservation Plan Approval	Approval Date
<b>Agriculture Committee</b>										
1	Lucas	Conway	02-22-0012	447058	SL-6W	\$ 2,305.95	-	-	-	6/3/2022
2	Lucas	Conway	02-22-0012	447035	SL-7	\$ 21.75	-	-	-	6/3/2022
3	Lucas	Ligon	02-20-0022	365475	SL-6W	-	-	-	Yes	6/21/2022
4	Lucas	Roberts	02-21-0005	404848	SL-1	-	-	\$ 407.45	-	6/21/2022
5	Lucas	Teel	02-21-0059	421839	SL-7	-	-	\$ 554.60	-	6/21/2022
6	Lucas	Conway	02-22-0012	447035	SL-7	-	-	\$ 215.40	-	6/21/2022
7	Lucas	Ligon	02-22-0119	477294	SL-6W	\$25,757.61	-	-	Yes	6/21/2022
8	Lucas	Wood	02-22-0120	477296	WP-2W	\$10,944.00	-	-	Yes	6/21/2022
9	Lucas	Coleman	02-22-0121	478113	NM-4	\$ 4,401.81	-	-	-	6/21/2022
10	Lucas	Kirby	02-22-0122	478123	NM-5N	\$ 6,056.24	-	-	-	6/21/2022
11	Lucas	Kirby	02-22-0122	478124	NM-5P	\$ 6,056.24	-	-	-	6/21/2022
12	Lucas	Ligon	02-20-0022	365475	SL-6W	\$ 3,000.00	-	-	Yes	6/21/2022
13	Lucas	Estes Cattle Corp	02-20-0072	377907	SL-6W	\$ 3,000.00	-	-	-	6/21/2022
14	Lucas	Mullen	02-20-0167	387716	SL-6W	\$15,000.00	-	-	-	6/21/2022
15	Lucas	Young	02-21-0050	418839	SL-6W	\$ 2,000.00	-	-	-	6/21/2022
16	Lucas	Teel	02-21-0059	421839	SL-7	\$ 85.53	-	-	-	6/21/2022
18	Lucas	Amos	02-21-0083	428498	SL-6W	\$ 6,000.00	-	-	-	6/21/2022
19	Lucas	Massie	02-21-0085	431877	SL-7	\$ 2,000.00	-	-	-	6/21/2022
20	Lucas	Hegyion Orchard, LLC	02-22-0015	452441	SL-6N	\$ 5,000.00	-	-	-	6/21/2022
21	Lucas	Bundoran Farm Community Association, Inc	02-22-0011	450412	SL-6W	\$ 5,000.00	-	-	-	6/21/2022
22	Lucas	Sklar	02-22-0035	462422	SL-6W	\$ 5,000.00	-	-	-	6/21/2022
23	Lucas	Vere-Nicoll	02-22-0040	463048	SL-6W	\$ 5,000.00	-	-	-	6/21/2022
24	Lucas	Mullen	02-22-0062	466055	FR-1	\$ 1,000.00	-	-	-	6/21/2022
25	Lucas	Mullen	02-22-0063	466057	FR-3	\$ 1,000.00	-	-	-	6/21/2022
26	Lucas	Troxell Farms Inc	02-22-0054	465843	SL-6W	\$ 2,500.00	-	-	-	6/21/2022
27	Lucas	Zaras	02-22-0057	465393	SL-6W	\$ 2,500.00	-	-	-	6/21/2022
28	Lucas	Pitsiokos	02-22-0059	466029	SL-6W	\$15,000.00	-	-	-	6/21/2022
29	Lucas	Mullen	02-22-0060	466041	SL-6W	\$ 4,000.00	-	-	-	6/21/2022
30	Lucas	Wilson	02-22-0066	466314	SL-6W	\$ 5,000.00	-	-	-	6/21/2022
31	Lucas	Troxell Farms Inc	02-22-0054	465842	SL-7	\$ 1,500.00	-	-	-	6/21/2022
32	Lucas	Mullen	02-22-0060	466027	WP-2W	\$ 4,000.00	-	-	-	6/21/2022
33	Lucas	Duncan	02-22-0074	468341	SL-6W	\$20,000.00	-	-	-	6/21/2022
34	Lucas	Lavender at Sunny Banks LLC	02-22-0083	469676	FR-1	\$ 3,000.00	-	-	-	6/21/2022
35	Lucas	Lavender at Sunny Banks LLC	02-22-0083	469675	FR-3	\$ 2,000.00	-	-	-	6/21/2022
36	Lucas	Moorman	02-22-0081	469610	SL-7	\$ 2,000.00	-	-	-	6/21/2022
37	Lucas	Attonce Cattle Ranch LLC	02-22-0087	470659	SL-1	\$ 4,000.00	-	-	-	6/21/2022
38	Lucas	Nitchmann	02-22-0096	473160	SL-7	\$ 1,000.00	-	-	-	6/21/2022
39	Lucas	Bundoran Farm Community Association, Inc	02-22-0097	473181	SL-7	\$ 2,000.00	-	-	-	6/21/2022
40	Lucas	Bundoran Farm Community Association, Inc	02-22-0097	473184	WP-2N	\$ 2,000.00	-	-	-	6/21/2022
41	Lucas	White	02-22-0094	473127	WP-2W	\$ 5,000.00	-	-	-	6/21/2022
42	Lucas	Burning Daylight Farm, Inc	02-22-0107	475528	SL-1	\$ 1,500.00	-	-	-	6/21/2022
43	Lucas	Wimmer	02-22-0103	475512	SL-6W	\$10,000.00	-	-	-	6/21/2022
44	Lucas	McDaniel	02-22-0105	475521	SL-6W	\$ 3,000.00	-	-	-	6/21/2022
45	Lucas	Burning Daylight Farm, Inc	02-22-0106	475524	SL-7	\$ 1,500.00	-	-	-	6/21/2022
46	Lucas	Burning Daylight Farm, Inc	02-22-0107	475530	SL-7	\$ 1,500.00	-	-	-	6/21/2022
47	Lucas	Mallory	02-22-0108	475537	SL-7	\$ 1,500.00	-	-	-	6/21/2022
48	Lucas	Norfields Farm	02-22-0113	476693	SL-6W	\$12,000.00	-	-	-	6/21/2022
49	Lucas	Burnley Farm	02-22-0112	476692	SL-6N	\$ 7,000.00	-	-	-	6/21/2022
<b>Water Resources Committee</b>										
50	Murray	Jacobs	02-22-0118	477287	RB-4	\$ 4,800.00	-	-	-	5/27/2022
51	Murray	Doran	02-22-0116	477066	RB-4	\$ 6,000.00	-	-	-	5/27/2022

**MOTION:** Mr. Pratley moved to approve the Ratification Agenda. Mr. Collins seconded the motion. The motion passed 9-0 by the following roll call vote:

Ayes: Campbell, Collins, Daughters, Easter, Lucas, Murdoch, Murray, Pratley, Thompson

Nays: None

**COOPERATING AGENCIES REPORTS:**

**DCR:** Ms. Cross summarized information from her monthly written report, calling attention to the upcoming deadlines, FY23 allocations, and IRS mileage rate changes. She thanked Lisa Hyatt and Mary Eiserman for their many years of service to the District.

**NRCS:** Mr. Kirkland shared federal program updates, noting upcoming application and ranking deadlines, training opportunities, and staffing updates.

**VCE:** No updates.

**DEQ:** DEQ provided a written report.

**FSA:** FSA provided a written report.

**TJWRP Foundation:** Mr. Thompson noted that easement field reviews are ongoing.

**VASWCD/NACD:** Mr. Meeks noted the documents from the VASWCD quarterly meeting. He will be traveling to Puerto Rico for the NACD summer meeting and to Ohio to support Louisa County High School at the Envirothon competition.

**VSHC:** Ms. Coates noted recent email updates.

**DOF:** No updates.

**STAFF REPORTS:**

Ms. Coates reported that Courtney Harlow-Humphreys will be going to Ohio for Envirothon. She noted that NACD has funded staff time to support CSP applications. Ms. Coates recognized Ms. Eiserman and Ms. Hyatt for their work. Ms. Hyatt will continue to work for the District remotely through December.

Mr. Longanecker shared updates on the NACD grant work to increase CSP signups.

**DIRECTOR REPORTS:**

Mr. Pratley noted that HB 1319 proposes tax credits for hardwood BMPs.

**ADJOURNMENT:**

There being no further business, the chair adjourned the meeting at 11:34 a.m.

Submitted by: \_\_\_\_\_  
*Recording Secretary*

Approved: \_\_\_\_\_  
*Chair*