

THOMAS JEFFERSON SOIL & WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
October 26, 2022

Present:

Directors: Joseph Thompson (Chair), Mark Campbell, David Collins, Carolyn Daughters, Enrique Hernandez, Stephen Lucas, Steven Meeks, Angus Murdoch, Thomas Pratlley

Staff: Anne Coates, Matt Carroll, Luke Longanecker, Amy Moyer

Agencies: Debbie Cross (DCR), Kory Kirkland (NRCS)

Guests: Richard Fox, Rosalyn Koontz

Absent:

Directors: John Easter, Julie Jones

Remote Participants:

Staff: Lisa Hyatt

Agencies: Dana Bayless (NRCS)

A regular meeting of the Thomas Jefferson Soil and Water Conservation District Board of Directors was held at James Monroe's Highland, Event Barn, 2050 James Monroe Parkway, Charlottesville, Virginia.

CALL TO ORDER: Mr. Thompson called the meeting to order at 10:08 a.m.

APPROVAL OF REMOTE PARTICIPATION: Mr. Thompson related that Ms. Jones requested to participate remotely due to a scheduling conflict. Mr. Lucas moved to approve remote participation by Ms. Jones if she is able to join the meeting. Mr. Collins seconded the motion, and the motion passed unanimously.

ANNOUNCEMENTS: None.

GUEST INTRODUCTIONS: Richard Fox and Rosalyn Koontz attended to speak to their interest in the Albemarle County Director position.

ADDITIONS/CHANGES TO AGENDA: None.

PUBLIC COMMENT: None.

ACTION ITEMS:

Directors Meeting Minutes:

MOTION: Mr. Meeks moved to approve the Directors Meeting Minutes for August 31, 2022. Mr. Campbell seconded the motion, and the motion passed unanimously.

Budget/Finance Committee Report:

Mr. Meeks reported that the Budget/Finance Committee recommended approval of the financial reports and budget amendments. The District will request level funding from localities for next fiscal year.

FY23 Budget Amendments:

MOTION: Mr. Meeks moved to approve the budget amendments. Ms. Daughters seconded the motion, and the motion passed unanimously.

Treasurer's Report and Financial Statements – September 2022:

MOTION: Mr. Meeks moved to approve the financial reports. Mr. Lucas seconded the motion, and the motion passed unanimously.

Agriculture Committee Report:

Mr. Lucas reported that the Agriculture Committee recommended approval of VACS cost-share projects, received staff reports on the successful fall field day, and discussed the upcoming meeting schedule.

Mr. Longanecker related that the next Agriculture Committee meeting will be November 15 at 1:00 p.m. The District has obligated \$1.9 million of its \$5.2 million cost-share allocation so far.

Water Resources Committee Report:

Mr. Lucas reported that the Water Resources Committee reviewed two CAP projects.

Ms. Coates commented that the District has approved as many CAP projects so far this year as were approved in all of last year.

Mr. Thompson asked about the application process. Ms. Coates described the site visit request form and online calendar appointments. Mr. Collins related that Courtney Harlow-Humphreys has site visits booked through December.

Mr. Lucas reported that VCAP is considering a pilot program to advance payment for project startup costs.

Mr. Longanecker noted that there is a similar pilot program for VACS startup costs. Mr. Murdoch asked if the DEQ loan program is still available; Mr. Longanecker replied yes. Ms. Cross shared additional information on the mobilization payment pilot, which can provide up to \$20,000.

Mr. Meeks asked if the District will nominate a VCAP project for the state award. Ms. Coates replied no, not at this time.

Director Vacancy:

Mr. Thompson commented that both candidates are highly qualified to fill the position, and he hopes they will consider serving as Associate Directors if not selected for the Albemarle County Director nomination.

Ms. Koontz and Mr. Fox shared background information and responded to questions.

Ms. Cross noted that November 7 is the deadline for appointment packets to be considered by the Soil and Water Conservation Board at its December meeting.

Directors reached a consensus to nominate Ms. Koontz.

MOTION: Mr. Collins moved to recommend to the Soil and Water Conservation Board that Rosalyn Koontz be appointed to fill the unexpired term of Lonnie Murray. Mr. Pratley seconded the motion, and the motion passed unanimously.

MOTION: Mr. Meeks moved to appoint Richard Fox as an Associate Director. Ms. Daughters seconded the motion, and the motion passed unanimously.

Mr. Thompson outlined the appointment process and encouraged Ms. Koontz and Mr. Fox to attend the VASWCD Annual Meeting in December.

Holiday Award Dinner:

Mr. Thompson and Ms. Cross reported on inquiries to find a location for the holiday award dinner meeting. Directors agreed to Boar's Head Resort on December 14. Staff will follow up with specifics on the meeting time.

TJSWCD Host – Spring 2023 Area II Meeting:

Ms. Coates proposed hosting the Area II Spring Meeting at Highland. The event barn and pavilion would be available for use.

Mr. Thompson asked to include a presentation on the history of the property.

Ms. Coates suggested an event start time of 10:00 a.m. Mr. Meeks asked to do all business before lunch, with presentations in the afternoon. Ms. Cross commented that an earlier start time may be needed to allow time for agency updates.

Directors selected April 19 as the preferred date.

CONSENT AGENDA

1. **Committee Minutes:** Agriculture Committee (10/17/22); Water Resources Committee (9/28/22 and 10/17/22)
2. **Consent Items:** Agriculture Cost-Share, Urban Cost-Share (see attached list); Surplus Property Disposal List

CONSENT AGENDA (cont'd.)

10/26/2022

Agriculture Practices

Last Name / Business	Contract #	Instance	Practice Code	Estimated Cost Share	Potential Tax Credit	Final Tax Credit	Conservation Plan Approval
Pippins	02-23-0054	517055	SL-7	\$ 11,161.69	\$ 930.14	-	Yes
Buch	02-23-0055	517170	CCI-SL-6W	\$ 685.00	-	-	Yes
Buch	02-23-0055	517171	SL-6W	\$ 8,585.55	-	-	Yes
Red Horse Farm	02-23-0056	517180	SL-6W	\$ 31,121.73	-	-	Yes
Red Horse Farm	02-23-0056	517201	WP-2W	\$ 26,938.00	-	-	Yes
Fairview Hills Farm LLC	02-23-0057	517185	SL-7	\$ 13,507.65	\$ 1,125.64	-	Yes
Fairview Hills Farm LLC	02-23-0057	517219	WP-2W	\$ 13,443.20	-	-	Yes
Schenk	02-23-0058	517194	SL-6W	\$ 21,810.63	\$ 938.71	-	Yes
Increases							
Jennifer Ligon	02-20-0022	389713	SL-6N	-	\$ 2,930.64	\$ 2,930.64	-

Urban Practices				
Last Name / Business	Contract #	Practice Code	Estimated Cost Share	Funding Source
Rogers	02-23-008	CL-1	\$ 3,478.25	ACAP
Ferree	02-23-009	CL-1	\$ 4,260.00	CCAP

MOTION: Mr. Lucas moved to approve the Committee Minutes. Mr. Meeks seconded the motion, and the motion passed unanimously.

MOTION: Mr. Meeks moved to approve the Consent Items. Mr. Campbell seconded the motion, and the motion passed unanimously.

RATIFICATION AGENDA:

1. **Ratification List:** Personnel/Operations Committee (see attached list)

Ratification Agenda - October 26, 2022			
Item	Delegated Authority	Description	Approval Date
Personnel/Operations Committee			
1	Thompson	JRA NFWF Agreement	10/11/2022
2	Thompson	Albemarle County MS4 Two-Year FY23 and FY24 Agreement	10/11/2022

MOTION: Mr. Meeks moved to approve the Ratification Agenda. Mr. Lucas seconded the motion, and the motion passed unanimously.

COOPERATING AGENCIES REPORTS:

DCR: Ms. Cross shared program updates and noted upcoming meeting dates (see attached written report).

NRCS: Mr. Kirkland shared federal program updates and staffing updates (see attached written report). He noted that NRCS can provide advance payment up to 50 percent for participants in historically underserved populations.

VCE: Mr. Hernandez shared updates regarding his planning work with Mr. Bayless on a multi-county soils program.

DEQ: DEQ provided a written report.

TJWRP Foundation: Mr. Thompson explained the Foundation's role in managing the District's conservation easement program.

VASWCD: Mr. Meeks shared updates from the final TAC meeting. The VASWCD leadership team will meet with Matt Lohr, Secretary of Agriculture and Forestry, and Travis Voyles, Acting Secretary of Natural Resources, on November 16.

NACD: Mr. Meeks reported that he will attend the Southeast Conservation District Employees Association meeting in Pigeon Forge in November to give the NACD report.

STAFF REPORTS:

Mr. Thompson noted the site visit log and staff newsletter included in the packet. He complimented staff on a successful field day event.

Ms. Coates reported that the dam workgroup has asked her to coordinate with OAG for legal counsel to attend an upcoming meeting.

Ms. Coates reported that six candidate interviews are scheduled next week for the urban position.

DIRECTOR REPORTS:

Mr. Murdoch reported that he agreed to serve on the Rivanna River Basin Commission, and he recently attended the RRBC annual conference focusing on solar. Mr. Pratley moved to appoint Angus Murdoch as the TJSWCD representative on the Rivanna River Basin Commission. Mr. Meeks seconded the motion, which was unanimously approved.

Mr. Collins reported on an inquiry he received regarding biosolids applications. Mr. Thompson noted that DEQ regulates and provides oversight on this.

ADJOURNMENT:

There being no further business, the chair adjourned the meeting at 12:40 p.m.

Submitted by: _____
Recording Secretary

Approved: _____
Chair